

May 14, 2015
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman
A.W. Castle, III, Vice Chairman
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor
Mark Bruening, Engineer
Karen Lowery, Assistant Secretary
Greg Rogalski, Zoning Officer

Mr. Kehoe asked for a moment of silence for the train accident in Philadelphia.

Mr. Kehoe announced two dates that executive sessions were held. One was held on April 28, 2015 regarding personnel. And on May 14, 2015 one was held prior to the regular meeting and one will be held after the regular meeting, both are for potential litigation.

SPEAKERS FROM THE AUDIENCE

Dr. Azizkhan said he and his family have lived in the township for many years and they were very saddened to hear that Marjorie Metzger has resigned. He is very grateful for her service and she did a wonderful job, the township will be poorer for her absence.

Sue Sunday handed out flyers and reminded everyone of the Memorial Day program being held on May 25 at 10 AM at the Mt. Zion Cemetery. Bill Castle will be the master of ceremony, there will be music, JROTC, Boy Scouts and Col. Michael Zang will be the speaker.

APPROVAL OF MINUTES

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the April 9, 2015 regular meeting, with editorial changes.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approved the minutes of the April 9, 2015 workshop to discuss the request for a part time paid driver for the fire company, with editorial changes.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the April 9, 2015 agricultural security meeting for John Musser.

ROADMASTER REPORT

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

ZONING OFFICER'S REPORT

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

Mr. Rogalski mentioned that he received a permit application from Kevin Carlsen, Boy Scout Troop 190 for a scout project being done within the township. The application is complete and there is a \$50.00 fee, the Board could opt to waive the fee for this scout project.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to waive the \$50.00 fee.

UNFINISHED BUSINESS

LEADERSHIP COMMITTEE RECOMMENDATION

Mr. Kehoe explained that the Leadership Committee was in place to review the need for a part time paid driver at the fire company. There have been two public workshops and the Committee has met 6-8 times to discuss the impact on homeowners insurance, call coverage, research done, and other related items. The Committees focus is to provide a recommendation of whether they believe the fire company needs to hire a part time paid driver. Then the Board of Supervisors will need to go to work and determine whether to act or not act on the recommendation made.

Ken Shur thanked the rest of the Committee for their time and the community for the input that was provided. The Committee understands that this is an important issue to the township and the safety of the residents. This is not an issue that is just isolated to Monroe Township.

The Leadership Committee would like to make a unanimous recommendation to the Board of Supervisors that the fire company hire a part time paid driver to cover Monday through Friday from 6:00 AM to 6 PM.

The Leadership Committee would also like to make a second recommendation that a committee be formed of one or two Supervisors, leaders from the Fire Company, and community members and leaders to develop a long term solution.

Mr. Simmons thanked the Committee for a good job. The second recommendation is a valid thought.

Mr. Castle felt the Committee had good ideas. He said that we need a battle plan to determine how to attack and overcome this issue.

Mr. Kehoe said that it was difficult to talk on a single subject of a part time drive without addressing the sustainability of the fire company. He appreciates the work of the committee. A larger group for a long term solution seems to be the natural progression of this issue.

Ken Shur added that this is a hometown fire company. We need provide fire services and determine an effective and efficient way to do so.

Mr. Kehoe thanked the committee again for their help. Dave Heckert and Mark Farrell were active participants in this process. The Supervisors will need to reflect on what to do next. The Leadership Committee is disbanded.

SIGN ORDINANCE 2015-04

Mr. Pykosh stated that this ordinance is to amend, modify and replace Ordinances 87-1, 89-1 and 2007-7. An advertisement was placed in the Sentinel and this information was posted at the township building and on the website. He added there were several ordinances and some were outdated, this allows us to combine all the information into one updated ordinances.

Mr. Kehoe added that there is a parking enforcement subject that needs to be verified. He gave some background and added that No Overnight Parking signs were placed along Kuhn Road in the area of the Appalachian Trail buffer zone. People are still parking here, so Mr. Kehoe called the State Police and was informed that the State Police do not issue parking tickets. The State Police suggested a towing company be called to remove the vehicles. Mr. Kehoe asked if engaging a towing agency was an option. And does this need to be included in the ordinance language?

Mr. Rogalski contacted the State Police, but hasn't received a call back.

Mr. Pykosh suggested the ordinance be tabled until we can obtain a definitive answer about parking tickets and look into the towing option and liability.

Mr. Castle said he will check with state constables.

Mr. Kehoe added that people are now parking in residents front yards. This would be trespassing, could that State Police be called.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to table Ordinance 2015-04.

TRASH / RECYCLING CONTRACT

Mr. Kehoe explained there is an option to extend the current trash/recycling contract with Penn Waste or we can opt to bid the trash/recycling services. A report was provided showing surrounding townships trash/recycling costs and population comparison.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to extend the current trash/recycling services with Penn Waste for 1 year.

TOWNSHIP MANAGER

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to continue research of manager job descriptions and salary information from surrounding townships and to contact PSATS for example job descriptions.

NEW BUSINESS

ZONING ORDINANCE AMENDMENTS 2015-05

Mr. Pykosh stated there was a Zoning Ordinance Amendment hearing tonight at 6 PM to review Ordinance 2015-05 and the proposed changes.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Ordinance 2015-05.

INSURANCE POLICY RENEWAL

Mr. Kehoe reviewed the current insurance costs and the renewal rates.

Mr. Pykosh contacted the insurance company to look at increasing some of the deductible and what saving that would give the township. He said the Board can review the deductible information and make adjustments at any time, if they choose.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to renew the Insurance Policies for June 1, 2015 – June 1, 2016.

Mr. Kehoe said they will review the deductible for cost savings. In the information provided to the Board there was a sales pitch for Cyber Security. He asked Mr. Pykosh to look into this package or the individual parts that may be good for the township to have.

Mr. Kehoe would like have an audit performed of what is covered for 2016. This is to be done by the insurance agent and the township to have all information up to date and modernized. Mr. Kehoe would also like to have the insurance renewal information 2 meeting cycles prior to future renewal deadlines.

ASSET MANAGEMENT

In November 2014 the Municipal Authority Board made a recommendation to move forward with the Asset Management Plan. Ms. Sunday explained that this could be helpful with applying for grants. If we already have inventory of our pump stations, pump sizes, line of feet, etc., consolidated in a database applying for grants would be easier and quicker. This process would take several volunteers to gather, read and enter the data. Task 1 would be to identify and organize volunteers for a cost of \$1,100.

Mr. Simmons thought this was an excellent idea, but wants to know how it will be funded. Mr. Kehoe asked if it could be funded from the general fund. Mr. Pykosh will check with bond counsel.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the asset management plan, contingent upon Mr. Pykosh's findings of how to fund the project.

ROAD MATERIALS BIDS

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the list of Road Materials to be bid.

COUNTY HAZARDOUS MITIGATION PLAN RESOLUTION 2015-09

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve Resolution 2015-09, County Hazardous Mitigation Plan.

BOILING SPRINGS TRIATHLON

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the Boiling Springs Triathlon to be held on August 8, 2015.

AGRICULTURE SECURITY REQUEST – FIVE WAY PARTNERS

Mr. Pykosh explained there are 18 properties included in this request. Due to timing constraints advertising has been done and meeting dates have been determined.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to acknowledge receipt of an agriculture security request from Five Way Partners LP, as Owner and General Partner for School House Bend, LLC; Home Farm, LLC; Field Buffer, LLC; Little White House, LLC; Little Brown House, LLC; Lisburn Boiling Springs, LLC; Dunkleberger Road, LLC; Creek Ridge, LLC; and Creek Hall, LLC for 1,362.6 acres.

AGRICULTURE SECURITY REQUEST – JOHN & DIANE STAMY

Mr. Pykosh explained this is for one property. Due to timing constraints advertising has been done and meeting dates have been determined.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to acknowledge receipt of an agriculture security request from John & Diane Stamy for 77.41 acres.

RESIGNATION OF MARJORIE METZGER

On the motion of Mr. Simmons, and seconded by Mr. Kehoe it was duly RESOLVED to accept Marjorie Metzger's resignation. Mr. Castle abstained from voting.

TEMPORARY PLAN ADMINISTRATOR AND SECRETARY/TREASURER

Mr. Kehoe stated that in an effort to organize the office a temporary plan administrator for benefits and a temporary secretary/treasurer should be named.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED that Karen Lowery be named the temporary benefits plan administrator and temporary secretary/treasurer. And was directed to increase the bond amount.

PENN PRODUCTS – MAINTENANCE BOND RELEASE REQUEST

Mr. Bruening stated that he has done a site visit and would recommend that the maintenance bond be released.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and buy unanimous vote of the Supervisors it was duly RESOLVED to approve the maintenance bond release to Penn Products for Kuhn Road, Section M in the amount of \$19,765.04.

SEWER RULES AND REGUALTIONS UPDATE

Mr. Bruening explained that the Authority Board has reviewed the changes and made a recommendation to approve. The Supervisors have been provided with a tract change copy of the Rules and Regulation for their review and comments.

The Supervisors would like to review the document with Mr. Bruening and the Authority Board is welcome to also attend. A workshop to review the Sanitary Sewer System Rules and Regulations has been scheduled for July 9, 2015 at 6 PM.

BILLS

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Mr. Bruening mentioned a water issue at a lot on Brindle Road that is part of Goodhart Farms. He will contact the developer.

Mr. Simmons mentioned trees at Trindle Station near Wertz Development. Mr. Bruening will contact the developer.

Mr. Bruening mentioned a bond release at Trindle Station. Plans showing water and sewer lines. The as-builts show some conflicts. There are issues to be resolved.

Mr. Kehoe mentioned the borings on Simmons Road. The homeowners are to take on the agreement with the contract to avoid the township having to bid the work. Mr. Bruening has provided the homeowners with the contract letter. A letter was received from the homeowner's lawyer asking for a ten day extension. Mr. Pykosh is okay with a ten day extension and will contact the lawyer.

Mr. Simmons reminded everyone of the School Fair on Friday night. And he reminded everyone to vote on Election Day.

Mr. Kehoe mentioned the Annual Spring Fair at Monroe Elementary School for kids and families. May 19th is the primary election, every vote counts.

Mr. Castle asked for the troops to be remembered, and with the recent event the police officers as well. May 15 is the spring fair. Primary Election is on May 19. The Memorial Day celebration is May 25 at 10 AM. June 11 is the next regular meeting. June 20 will be the 16th Annual Community Day and volunteers are need. Senior Day was held earlier this week and they had a great turn out and a great time. The Recreation Board did a great job organizing and hosting Senior Day. The Cumberland Valley FFA will be holding an Ag Day at the high school on Saturday. The trivia question was "What is the heaviest organ in the human body? Answer was Skin. The quote of the day was "There's a big, wonderful world out there for you. It belongs to you. It's exciting and stimulating and rewarding. Don't cheat yourselves out of this promise." This was a very hard meeting, but we got through it. God Bless America.

ADJOURN

The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Karen M. Lowery,
Assistant Secretary

