

August 8, 2013  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all. There was a moment of silence in memory of the three people who died Monday night when a gunman opened fire on a Ross Township municipal meeting in the Pocono area.

ATTENDANCE

A.W. Castle, III, Chairman  
Phil Kehoe, Vice Chairman  
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor  
Mark Bruening, Engineer  
Marjorie Metzger, Administrative Assistant

SPEAKERS FROM THE AUDIENCE

Dave Lenker, Silver Spring Supervisor, was present to personally thank Kent, John, and Greg for their assistance on a Silver Spring project, through a mutual aid agreement. This is a new idea of township's helping each other. It saves money for all in the end. As all budgets get tight, we have to be creative.

APPROVAL OF MINUTES

Mr. Kehoe had two items to clarify, and several editorial changes.

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the July 11, 2013 meeting, as amended.**

FINANCE REPORT – SOUTHERN SEWER DISTRICT

Frank Leber said the Municipal Authority held their special meeting this evening and took the necessary action on the proposed financing to be considered by the Board. The transaction relates to the funding of the southern sewer service area for the capital project to upgrade the plant of the South Middleton Township Municipal Authority. This is a General Obligation Note with F&M Trust and the terms are very favorable. The fixed rate is 2.34% for ten years, and then steps up to a variable rate with a maximum cap of 5.3% over the 26.5 years life of the loan. The Note can be pre-paid without any penalty. The ordinance authorizes the transaction and the fifth supplemental agreement of the lease. This transaction includes \$50,000 for the Township to purchase equipment, which is considered a composite transaction. Separate schedules will be provided for budgeting purposes. Ordinance 2013-02 has been advertised and made available for inspection and is in proper form for enactment. The Ordinance accepts the commitment letter for \$2.25 million with a 26.5 year maturity. The first 18 months is interest only. It is a draw down note. There is a 30 day waiting period with the DCED filing before closing can be completed.

Mr. Kehoe questioned Section 25 of the ordinance where it states the Township will retain a deposit relationship with the bank. Mr. Cox said it is a good faith statement, with no minimum amount set.

ORDINANCE 2013-02

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Ordinance 2013-02, which proceeds with the 2013 Capital project, to finance the same, and to approve the Fifth Supplemental Lease.**

ROADMASTER REPORT

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.**

ZONING OFFICER'S REPORT

There was no zoning officer report as he is on vacation.

UNFINISHED BUSINESS

PENN WASTE

Mr. Pykosh has made some proposed revisions to the Trash & Recycling ordinance. All amendments will be consolidated. The Board will review the changes for the next meeting. Mr. Simmons mentioned the section of allowing people who own a business to take their trash to the business, and he would like to see that continue.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Trash/Recycling ordinance.**

YOUNG LUNGS AT PLAY

Fiona Williston presented information encouraging municipalities to prepare an ordinance to ban tobacco use in the playgrounds and recreational areas. Free signs are available for posting. This allows the children to use the facilities and not be exposed to second hand smoke. It also eliminates the trash of the butts, which is the number one form of trash. The program is self-enforced by using the signs. She also provided posters and brochures on the use of inhalants, alcohol and marijuana.

NEW BUSINESS

TIM THOMPSON FINAL SUBDIVISION PLAN

Richard Helwig present. Mr. Bruening reviewed his engineer's comments dated June 24, 2013.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to grant the following waivers to the Tim Thompson final subdivision plan: 1) Wetland study required for all subdivisions per 405.5.7 (403.6); 2) All subdivisions must have a storm water management study performed per 402.5.9 (403.5); 3) Where individual on-site sanitary disposal facilities are to be utilized, each lot shall have a replacement system (620.5). Lot 2 does not show replacement system; 4) Locate the planometric features outlined in Section 402.3.4 within 200 feet of property (403.3); 5) Locate individual on lot disposal facilities and water within 50 feet of subject property per 402.3.5 (403.3); and 6) Applicant must provide waiver request in accordance with Section 305 and 402.6.9.**

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Tim Thompson final subdivision plan contingent upon satisfaction of the township engineer's comments date June 24, 2013 and the Solicitor's comments.**

TRINDLE STATION PHASE 2, SECTION 1, LOTS 30 & 39

Rick Castranio present. All improvements are installed. They are just revising a phase line to include two additional lots. The township engineer's comments dated July 30, 2013 were reviewed.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to grant the following waiver to the Trindle Station, Phase 2, Section 1, Lots 30 & 39 final subdivision plan: 1) Plans shall be clearly and legibly drawn at required scales per Section 402.1.1 (403.1). Sheets 2 and 3 of 5 do not meet requirements.**

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Trindle Station, Phase 2, Section 1, Lots 30 & 39 final subdivision plan contingent upon satisfaction of the township engineer's comments dated July 30, 2013, and the Solicitor's comments.**

RESOLUTION 2013-09 – SECTION OF KUHN ROAD DEDICATION

Marvin Beshore and Dave Horick present representing Penn Products Corporation. Mr. Pykosh mentioned the Deed of Dedication is dated July 16, 2013. All engineering comments have been addressed and improvements completed. Mark Farrell mentioned an outstanding issue with a fire hydrant. Mr. Bruening said that is a separate issue with the water company.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-09, which accepts a portion of Kuhn Road as located in White Rock Acres, Section M.**

DEED OF DEDICATION – EASEMENT OF STORM WATER MANAGEMENT

Mr. Pykosh said this deed of dedication, easement for storm water management is related to the new section of Kuhn Road. There were three lots within that section that changed the storm water management. The new plan was approved by the engineer. The easement has been signed by all three lot owners. The three individuals are responsible, but if they fail to do something the Township has the right to address the issue and bill the lot owners for the work.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Deed of Dedication for the Easement and Right-of-Way for the Storm Water Management revision.**

RESOLUTION 2013-11 – SANDERSON DRIVE DEDICATION

Karen Sanderson present.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-11, which accepts Sanderson Drive.**

RESOLUTION 2013-10 – MINNICH LAND PURCHASE

Mr. Pykosh said the county has approved a grant in the amount of \$13,000 and we are still waiting to hear about the grant from DCNR. The funds being used to purchase this piece of land is from the Recreation –Subdivision Fund, which is the money received from developers to be used for this purpose. We are getting close to settlement on this piece of land, and this Resolution allows continued action by the Board on this matter.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-10, which ratifies all actions of the Board with regard to purchasing a 2.52 acre tract of land known as Lot 1 of Parkview Meadows from M & S Enterprises, and authorized Mr. Castle to execute any and all settlement documents related to this purchase.**

WILLIAMS GROVE HISTORICAL STEAM ENGINE ASSOCIATION – WAIVER REQUEST

Richard Reed present. He is requesting the fee be waived for the permit to upgrade the electrical services and facilities. To cost of the permit would be approximately \$2,400. They will pay for the various inspections.

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to waive the permit fee for the Williams Grove Historical Steam Engine Association to upgrade their electrical service.**

MONROE TOWNSHIP HISTORICAL SOCIETY – DISTRIBUTION OF FUNDS

Sharon Nelson and Glenn Sarvis present. The organization is being officially dissolved and the assets must be properly distributed. There is approximately \$7,000, of which most of the money came from the Supervisors over the years. They are suggesting consideration be given to distribute the money to various organizations such as the Township, the Williams Grove Historical Steam Engine Association, and the Cumberland County Historical Society. The records of the organization will be transferred to the township building, with assistance from the road crew. Mr. Kehoe suggested possibly some of the money could be put toward preserving the records, or creating a database of the information that would be accessible from our website. Mr. Simmons suggested maybe using some of the money to get flags of all of the military branches of service to be displayed. Ms. Nelson said all suggestions will be considered.

BILLS

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.**

STAFF COMMENTS:

Mr. Bruening presented the application for a Regional connection grant. The Township would be responsible for \$2,000 to receive an \$8,000 grant. This will be used toward sewer repairs. The deadline for submission is August 16.

Mr. Bruening said information for a spread sheet on sewer costs for the upgrade project is being worked on. Mr. Simmons asked if there will be a chance to inspect anything, which Mr. Bruening said inspections of the building would be done by Mr. Rogalski.

Mr. Bruening said we are doing well with the sewer flows. The flows have been steady with no complaints in the Cockley's Meadow area. Allenberry flows are down. We have been under the 200,000 gallons this year and most of last year.

Mr. Simmons thanked everyone for attending the meeting.

Mr. Kehoe mentioned a discussion about a year ago to tap into the water companies to turn off service to those properties delinquent in sewer fees. At this point that would not help us, but we should still get the water agreements in place for future use. Mr. Pykosh said there are two water companies that serve the Township. Aqua Water does have an agreement to be used for shutting off service. United Water does not require an agreement, just a notice of what property is in question. The property must be posted and a certain amount of time provided for an appeal for medical conditions. There would be a fee to reinstate service.

Mr. Simmons questioned if anything has been done with the civil suits with the chronic delinquent sewer accounts. Mr. Pykosh said the liens must be updated first, and then the suit can be filed.

Mr. Kehoe mentioned the joint meeting with the Supervisors and the Planning Commission on September 12 for a workshop to discuss the amendments to the Zoning Ordinance. This is important to everyone.

Mr. Kehoe thanked Mr. Bruening for completing the grant application for the Regional Connection grant.

Mr. Kehoe asked the Road Crew to remove the bus shelter along Spring Lane before school starts.

Mr. Castle asked for troops and their families to be remembered, as well as the Ross Township who lost loved ones. The next meeting is September 12. The Township received a \$13,000 grant from the county for the land purchase. We are trying for more funding through DCNR. The next outdoor movie at the school is scheduled for August 16. The annual show at the Williams Grove Historical Steam Engine Association will be held August 25 – September 2.

The Trivia question was as follows: What is the number 1 selling item at Wal-Mart?  
Answer – bananas.

God Bless America.

## ADJOURN

**The meeting was adjourned at 8:40 PM.**

Respectfully submitted,

Marjorie E. Metzger  
Administrative Assistant