

August 13, 2015
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman
A.W. Castle, III, Vice-Chairman
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor
Greg Rogalski, Zoning Officer
Mark Bruening, Engineer
Karen Lowery, Assistant Secretary

MONROE PROUD CERTIFICATE

Morgan Brymesser, the 2015 Cumberland County Dairy Princess, was presented a Monroe Proud Certificate. The Board mentioned there was a fantastic write up in the Patriot News about the Dairy Princess and she attended Primary Election day. The Brymesser's are some of the best farmers we ever had. As you go forward representing Cumberland County, you are also doing a great job representing Monroe Township and we really appreciate it.

Ms. Brymesser thanked the Board for allowing her to speak. She is currently a senior at Cumberland Valley High School and serving as the Cumberland County Dairy Princess. In her role as the Dairy Princess she visits school, grocery stores, restaurants and fairs plus various town meetings. She is proud to be a Monroe residents and it is a pleasure to represent Brymesser Farms and other local farmers. She appreciates the Boards willingness to recognize her this evening and she is hopeful that she will make the Board proud in all that she does. She will represent Monroe Township and Cumberland County and in the Pennsylvania State Princess Pageant in September. She brought an ice cream treat and please remember to get your three everyday of dairy.

Mr. Kehoe added the he hears a lot of young people talk in his various positions, he was very reassured and very grateful to hear a young person articulate themselves like she just did. He encouraged her to continue to be a positive role model.

SPEAKERS FROM THE AUDIENCE

Randy Jackson, 314 Monroe Street, is here again about the delinquent sewer bills. He would like to know what is being done – are we going to shut the water off, plug the lines? Mr. Jackson is tired of paying his bill each quarter, while others don't. It is time to take a stand. Mr. Pykosh stated that we are moving forward and collecting liens. Water shut off notices have been sent out and seem to be working. There was only one property that was sent the final water shut off notice. In accordance with the action plan,

two lien writs have been served by the Sheriff and he has been contacted to set up payment plans.

Debra Russell, 583 Miller Blvd, was wondering if anyone had an opportunity to look at her property and the water run off issue from Rhoda Blvd. Mr. Bruening stated that he has briefly reviewed it and is planning on going out next week. He has pulled plans and would like to go out while it's raining.

Carl Kuhl, 153 Brindle Road, stated that at the end of Brindle Road where you turn onto Lisburn Road the corn on the left side is along the road and you can't see. Mr. Rogalski said this issue has come up several times this year, the farmers are inching closer to the road. The Ordinance says to planting in the sight triangle at intersections, he can send a letter to the farmers over the winter making them aware of the issue. Mr. Kehoe asked how we can act now for this matter. Mr. Rogalski will contact the farmer.

Mr. Kehoe announced that there was an Executive Session held prior to this meeting to discuss potential litigation.

APPROVAL OF MINUTES

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the July 9, 2015 regular meeting with minor editorial changes.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the July 9, 2015 Sewer Rules & Regulations Workshop.

ROADMASTER REPORT

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report with the addition of the Salt Shed replacement.

ZONING OFFICER'S REPORT

Mr. Rogalski stated that he has received several calls regarding a dilapidated home in White Rock Acres, not so much complaints, but mainly calls of concern. We do not have an Ordinance that regulates structures in this condition. He has made contact with this property owner and is working on the matter. He suggested that the township may want to look at the lowest level of regulations regarding secured properties versus property management.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

UNFINISHED BUSINESS

SIGN ORDINANCE 2015-04

Mr. Kehoe stated that the Ordinance addresses no parking along areas of Kuhn Road and areas of Asper Drive. On page 28 there is a small editorial change to Asper Drive to extend the signs up the road and update the distance.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to advertise Ordinance 2015-04 provided the distance and sign adjustments for Asper Drive are made.

TOWNSHIP MANAGER

Mr. Kehoe stated that manager position has been advertised in The Patriot News, the Carlisle Sentinel, PSATS, Capital Region COG and the township website. There has been a healthy response so far and the deadline is August 31st. The Board would like to schedule interviews with 3 potential candidates. Werner Schmidt asked if interviews would be open to the public. The Supervisors agreed they would like the first interview to be private and possibly the second interview could be done publicly.

REVIEW SEWER ACTION PLAN

Mr. Pykosh said that he is moving forward filing writs on liens to convert to a judgement. Two writs have been served and he was contacted by both to make payment arrangements. The water shut off process is working. From the first round of letters there is only 1 property that has been sent a final notice. No new liens have been filed. Mr. Simmons stated that it takes a while, but we are getting there.

SMTMA PLANT UPGRADE

Mr. Bruening gave an update for the recent progress meeting. The completion date is May 30, 2016. The headworks building is to be completed by November 3, 2015 and the equalization tank is to be completed by May 23, 2016.

Mr. Kehoe added that a payment of approximately \$365,000 was recently approved. And to date we have paid about 1.2 million to South Middleton Township Municipal Authority.

TOWNSHIP PHONE SYSTEM UPGRADE

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to table the phone system upgrade.

SALT SHED UPDATE

Mr. Kehoe stated that will salt coming in October and no weather proof cover we need to move forward. The salt shed is a large project and there is an urgent need to replace the building we may be able to avoid the bid process.

Mr. Pykosh referred to the 2nd Class Township Code which states emergency work on a public works building doesn't have to go through the bid process, as long as it's the same size with no or very minimal expanding.

Mr. Bruening said he received direction from Mr. Nailor on the draft plans and shard the plans with the Board.

There was discussion about adding another bay for MS4. To do this we would have to go through the bid process, which would delay the project and cost much more. This project could be ready in a month if we rebuilt as is versus 6 to 8 weeks if an additional bay is added. And money could be saved on advertising. There was also talk of adding a small overhang for the loader.

Mr. Kehoe asked if the contractors would prepare their own design packet to submit to save money. Mr. Bruening said 1 or 2 sheets with specific information would be provided with plans to be approved by Pennoni and then given to contracts that way the structure would be the same from all contractors.

Mr. Castle said that the backside of the building should have some type of shutter system to allow the wind to pass through. Mr. Bruening said the building is being designed for high winds with additional tie downs and straps and the back will be open at the top to allow the wind to flow through.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to rebuild the Salt Shed building, 40' x 80' up to current codes. Mr. Bruening is to touch base with Mr. Nailor about an overhang.

Mr. Kehoe stated that we need to replace the bleachers that were damaged. To replace with similar 5 row bleachers current rules state the bleachers must have a railing or fencing on the back.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to replace the damaged bleachers with 4 row bleachers to avoid the need for railing.

PART TIME PAID FIRE COMPANY DRIVER

Mr. Kehoe stated that the township has received a job description, job application and handbook that was discussed at the last meeting. Mr. Castle recommended Mr. Pykosh review these documents.

Mr. Kehoe had some editorial comments. The handbook referred to a time clock, direct deposit pay checks and uniforms, all of which are reasonable. It may be beneficial to have an itemized annual budget for the first year.

Mr. Heckert said they can do that. He asked if Mr. Pykosh had any comments. Mr. Pykosh stated that he hasn't had time to review the documents yet.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Fire Company's plan for a part time paid driver, but would like to receive an itemized annual budget for the position.

NEW BUSINESS

JOSEPH T. SIMPSON PUBLIC LIBRARY

Sue Erdman, the Library Director and township resident, was present. Ms. Erdman provided a handout to the Board, which mentions that early childhood education, financial literacy and job searching are some of the key items the library assists with. The summer reading program just ended, which had 2,441 children and teens enrolled. Ms. Erdman thanked the Board for their support, it is very much appreciated. The library is currently working on achieving the Standard for Excellence.

Mr. Castle said that the library is very busy and the numbers are coming up.

Mr. Simmons stated that he attends a lot of the library meetings. The state has cut funding and the county may not increase their funding. The Library does a lot of fundraising and taxes help support their efforts. He would like to see the township raise the donation amount another \$1,000 for this year. The library serves a lot of children and are becoming more relevant. Mr. Castle said this could be a consideration for the budget.

Mr. Kehoe mentioned that there are three Eagle Scouts looking for projects to complete. He asked Ms. Erdman to let him know of any projects the library may be in need of. She mentioned that an Eagle Scout had recently constructed an outside seating area.

WEST SHORE EVANGELICAL FREE CHURCH - RELEASE ESCROW

Mr. Bruening recommended release of the escrow. All inspections have been completed.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to release the West Shore Evangelical Free Church escrow for \$29,924.00.

M&S ENTERPRISES – RELEASE ESCROW

Mr. Bruening said this is for the two laterals at Parkview Meadows. He recommended release of the escrow contingent upon the Highway Occupancy permit being closed. To date, he has no verification of this yet.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to release the M&S Enterprises escrow contingent upon verification the Highway Occupancy permit has been closed.

RESOLUTION 2015-10 DILLSBURG AREA AUTHORITY AND BOND 2011

Mr. Kehoe stated that adoption of Resolution 2015-10, authorizing the redemption and retirement of the portion of the Township's General Obligation Bonds, Series of 2011 issued for the benefit of Dillsburg Area Authority, and approval of the form of an Escrow Deposit Agreement governing the terms under which funds of Dillsburg Area Authority will be held in escrow for redemption of such portion of the 2011 Bonds on February 1, 2017. He added that Bond Council is available to explain this resolution.

Ben Reid, from Rhoads & Sinon, was present and provided a memorandum to help explain the restructuring to retire the portion of the Bond that Dillsburg Authority is responsible for due to them obtaining a bank loan. An escrow will be established from the bank loan proceeds to cover payments until the bond can be retired in February 2017.

Mr. mentioned that Dillsburg Authority is covering the legal fees and that this is a revenue neutral move for us. And he asked if this will automatically happen in 2017. Mr. Reid said yes.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-10 and authorize signing of the Escrow Deposit Agreement to be held by Bond Council until closing.

SPEED LIMIT REDUCTION REQUEST ON RT. 174

Richard and Jacquelyn Boes, who live at 1438 Boiling Springs Road, were present. They have lived at this property since 2008 and this year has been a major problem. Between 9:30 AM and 10:20 AM today, Mr. & Mr. Boes counted the following on Boiling Springs Road past their home: 65 cars, 31 dump trucks, 3 buses and 5 tractor trailers. They will excuse the tractor trailers due to Interstate 81 being closed for an accident. For safety purposes, they are requesting that the speed limit on Boiling Springs Road be lowered to 35mph from Rt 74 to the township line. There is a blind curve in the area of Lutztown Road and Cockley Road and then past the curve toward Boiling Springs there are four passing zones. Getting in and out of their driveway is very dangerous and some of their neighbors are having the same issues. They have contacted the State Police and have been told that the current speed limit signs are not in the proper locations. Mr. & Mrs. Boes contacted Representative Regan and he directed them to the township.

Mr. Bruening said that if the Board is in support of the request, a letter can be sent to the State Roads Department to ask for a traffic study and speed limit reduction and proper sign posting.

The Board was in favor of having a letter sent to the State Road Department to verify what the recommended speed limit should be and verify the correct posting of signage.

Mr. Castle also mentioned contacting the state police regarding bicyclist not obeying traffic rules and running stop signs.

ZONING HEARING BOARD APPLICATION – DONALD & MARY LAUGHERY

Mr. Rogalski explained that the Zoning Hearing Board application is for solar panels that can't meet the current setbacks established in the Ordinance.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to take no position on the Zoning Hearing Board application.

BILLS

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Mr. Bruening stated that Pumping Solutions, Inc. is requesting an extension for the Leidigh Pump Station upgrades. The new generator has been ordered, but is taking longer than expected.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to make a recommendation to approve the time extension.

Mr. Kehoe mentioned that he spoke with Mr. Bruening about providing a monthly engineering report. He asked the other Supervisors if they thought there was any value to this. Mr. Castle doesn't want to burden Mr. Bruening with another task. We already communicate a good bit with Mr. Bruening.

Mr. Simmons thanked the Brymesser family.

Mr. Kehoe stated that there are three scouts currently looking for Eagle Scout Projects. There was a list provided. Mr. Simmons liked the ideas for the Community Garden.

Mr. Kehoe asked where we stand with the water/sewer line issue and sinkhole at Trindle Station. Mr. Bruening stated that they sinkhole has been taken care of and the

manhole has been raised one foot. We are waiting on the diversion swale. Mr. Bruening provided a picture showing the water and sewer line issue has been addressed.

Mr. Castle asked everybody to remember our Troops and Police Officers and their families. The PTO is holding a moving night on August 14th at Joe Carr field. The Williams Grove Steam Engine & Tractor show is coming up August 30th – September 7th. The quote of the day was “Many of life’s failures are people who did not realize how close they were to success when they gave up.” – Thomas Edison

ADJOURN

The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Karen M. Lowery,
Assistant Secretary