

July 11, 2013
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all. There was a moment of silence in memory of the 19 firefighters from the west who died in the wild fires in Arizona.

ATTENDANCE

A.W. Castle, III, Chairman
Phil Kehoe, Vice Chairman
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor
Mark Bruening, Engineer
Marjorie Metzger, Administrative Assistant
Greg Rogalski, Zoning Officer

SPEAKERS FROM THE AUDIENCE

Devin Flickinger gave the July report, and year-to-date report for the West Shore EMS.

Jim Damschroofie introduced himself as the new financial manager of Ashcombe Greenhouses.

Jane Lerch commended the Township on putting together a tremendous community day. She suggested a hand rail is needed to help get people up the grass slope. There are also no hand rails in the restrooms. The Board agreed to install a permanent hand rail near the end of the concession stand and have ADA accessible portable toilets available. The Board also agreed there should be a hand washing station included with the portable toilets.

APPROVAL OF MINUTES

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the June 13, 2013 meeting.

FINANCE REPORT – SOUTHERN SEWER DISTRICT

Mr. Pykosh said there will be a report ready for the August meeting.

The Board agreed to have the engineer review all invoices received from South Middleton Township Municipal Authority (SMTMA) for the upgrade project. They would also like to receive copies of all change orders. The engineer and secretary will work on a spreadsheet to follow the expenses of the project, and the portion being paid by Monroe. This will provide some monitoring on the project and where we stand with budget and expenses as we go along. The Board agreed to have a letter prepared by the Solicitor and Engineer to be sent to SMTMA requesting the information discussed. If there is no response within two weeks, then the Solicitor will contact SMTMA with the option of not paying any bills until the requested information is received.

ROADMASTER REPORT

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

ZONING OFFICER'S REPORT

Mr. Rogalski said the Planning Commission has been reviewing the Zoning Ordinance for possible updates. They need some direction from the Supervisors on a few items, to include home based business, non-commercial keeping of livestock, and off-site directional signs. A workshop will be scheduled to address these items.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

UNFINISHED BUSINESS

SALT STORAGE BUILDING

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the proposal from Allied Exteriors, Inc. dated June 21, 2013, to install a GAF Architectural shingle roof on the salt storage building at a price of \$9,500.

PENN WASTE

Mr. Pykosh has reviewed the ordinance and is proposing an amendment to allow for the collection of attorney's fees for delinquent accounts. Mr. Rogalski has made an amendment suggestion to clear up language about the contract being mandatory. There may be a few other suggested changes to make sure the ordinance matches the RFP, such as what items are recyclable. Once a review of the entire ordinance is completed, and a list of proposed changes is prepared, then all amendments will be advertised at the same time and the ordinance revisions will be taken care of all at once. Penn Waste is aware of our progress and is happy we are considering the changes.

NEW BUSINESS

YOUNG LUNGS AT PLAY

The representative was not present to discuss this matter.

MUTUAL AID WITH OTHER TOWNSHIPS

Mr. Pykosh will draw up an agreement for mutual aid with any township. It will be a one page agreement with fill in the blanks that can be signed by the Township that will be involved in the mutual aid. The Board agreed to work with Silver Spring Township in a few weeks, providing some truck hauling assistance.

SURVEILLANCE CAMERAS AND SECURITY

Mr. Castle is interested in installing a panic button in the office, some surveillance cameras inside and outside the building, and a security system on the entrance doors. Information is still being gathered on the cameras from various sources.

Mr. Kehoe mentioned he held the first meeting with the fire company on the proposed budget and building maintenance and security was a topic of discussion. The Fire station has no security system, no fire alarm system, and no surveillance system. They also have an HVAC system that is 30 years old. All potential capital projects need to be looked at and prioritized. The Township's contractor will be put in touch with the fire company to develop quotes for alarm system options.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to have the panic button installed in the office at a price of \$275. by Danatech, Inc.

MINUTES CONCERN

Mr. Pykosh mentioned that the Planning Commission noticed the change in policy that draft minutes will no longer be circulated. Mr. Paulus and Mr. Brymesser feel it is helpful to have the draft minutes, and the Planning Commission had a discussion on this matter at their meeting last evening.

DELINQUENT SEWER FEES

Mr. Pykosh mentioned it has been about one year since the process to collect delinquent sewer fees has been updated and a more aggressive approach is being taken. To date, the outstanding sewer debt has gone from approximately \$107,000 down to \$67,000. That is a collection of about 40%. No civil suits have been filed yet, which Mr. Simmons would like to move on with the big outstanding accounts. A number of payment agreements have been entered into.

BILLS

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set a joint workshop with the Supervisors and Planning Commission on the zoning ordinance update for Thursday, September 12, 2013 at 6:00 PM.

Mr. Simmons said everyone did a great job at community day. It was another big success with a big crowd. We are moving forward.

Mr. Kehoe said community day was great. He apologized for dumping the ducks too close to the bushes. He thanked all the volunteers for helping. He mentioned his meeting with the fire company to begin the 2014 budget process. They have made some structural changes to the monthly report which will help make it more clear for communications. The next step is for him to develop a list of questions and move forward.

Mr. Castle asked for the troops and their families to be remembered. August 8 is the next meeting at 7:00 PM. Community Day was great. He suggested maybe the purchase of the Minnich land could be a place to have a memorial field. National Night Out is August 6.

Mr. Castle's trivia question was – how many stars are in the big dipper. The answer is 7.

God Bless America.

ADJOURN

The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Marjorie E. Metzger
Administrative Assistant