

June 9, 2016
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman	Michael Pykosh, Solicitor
A.W. Castle, III, Vice-Chairman	
Carl Kuhl, Supervisor	Mark Bruening, Engineer
Catalina Araiza, Manager	Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE

Suzanne Sunday, 1284 High Street, thanked the three Supervisors for attending the Memorial Day Program. She added that the Asset Management volunteers have logged 280 hours. The progress has slowed down some, but they are getting ready to start again.

Mr. Kehoe thanked Sue Sunday and the Mt. Zion Cemetery for the program and the time and effort that goes into something like this. It was very touching and the fact that it touched his 12 and 13 year old sons was wonderful.

Mr. Kehoe added that Ms. Sunday mentioned the Cemetery Board doesn't have a budget for the Memorial Day program and the speaker system must be rented each year. Mr. Kehoe suggested that Monroe Township cover the cost of the speaker system, it is the least we can do.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it be duly RESOLVED that Monroe Township will cover the cost of the speaker system for the Memorial Day program at the Mt. Zion Cemetery, not to exceed \$200.

Mr. Castle added that he has received many comments on how nicely the program was done and that we are very lucky to have someone involved with this program.

APPROVAL OF MINUTES

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the May 12, 2016, regular meeting with minor editorial changes.

On the motion of Mr. Kuhl, and second by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the May 16, 2016 meeting.

Mr. Kehoe added item 10 to the agenda under new business, Resolution 2016-13 for the Green Light Go representative.

Mr. Kehoe introduced the new township manager, Catalina Araiza. He welcomed her and said that he looks forward to great things and working with her. Mr. Castle also welcomed her to the Township.

ROADMASTER REPORT

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

Mr. Kehoe added that he sent a note to the Roadmaster to make sure intersection sight distance is kept clear.

ZONING OFFICER'S REPORT

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

UNFINISHED BUSINESS

REVIEW SEWER ACTION PLAN

Mr. Pykosh stated that approximately \$2,000 has been collected in the past 3 weeks. One of the liens in the amount of \$1,800 was paid when the Sheriff went to serve the notice. Several other properties will be served by the Sheriff.

SMTMA PLANT UPGRADE

Mr. Kehoe said the plant upgrade is winding down in theory. Mr. Bruening stated that he attended the progress meeting in May. He is concerned with the amount of change orders and money spent on the engineering, which exceeds the budget. He added that the plant should be up and running in September and the project should be totally complete by January 2017. Mr. Kehoe would like for Mr. Bruening to continue to attend the progress meetings to keep track of last minute changes as the process speeds up to get done.

Mr. Castle would like send a letter to SMTMA to pursue a position on the Board for Monroe Township. Mr. Kehoe added this is as good of a time as any.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to have Ms. Araiza and Ms. Lowery draft a letter to the SMTMA requesting a seat on the Board to represent Monroe Township, and have reviewed by Mr. Pykosh.

VERIZON TOWER

Mr. Kehoe said that Mr. Pykosh made a counter offer to Verizon to increase the payments and set a contract start date.

Mr. Pykosh stated that Verizon has agreed to pay \$25,200 per year in rent, give 2% per year increases and has agreed to start construction by October 1, 2016. If the Board finds this satisfactory, he will provide a draft lease for the July meeting.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to accept the contract details that were provided and move forward with a final draft.

SEWER RULES AND REGULATIONS

Mr. Kehoe stated a redline copy of the changes was provided. He asked if the Board wanted to go through with any questions. Mr. Kuhl asked if the Municipal Authority reviewed the changes. Mr. Bruening said that Authority has reviewed and approved the changes. Mr. Kehoe went over several questions with Mr. Bruening to clarify some information in the Rules and Regulations.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to accept the updated Sewer Rules and Regulations.

BURNING POLICY AMENDMENTS

Mr. Pykosh stated that he updated the Ordinance from 2007 by using a model DEP ordinance and reformatting some of the information, but is not yet in final form. He suggested the Fire Marshal review the updated Ordinance and provide any input.

Mr. Kuhl mentioned that if there is an illegal burn that would cause the fire company to come out, could we charge that individual. Mr. Kehoe said that a billing procedure could be added if the fire company has to respond.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Burning Ordinance until the Fire Marshal and Fire Company can review the updated document and provide input.

TRINDLE ROAD/SINCLAIR ROAD SIGNAL

Mr. Kehoe attended the Silver Spring Township Board of Supervisors meeting last evening. Alpha Engineering reported that they have updated some of the numbers and will provide this information to us. Alpha was updating whatever metrics need to be re analyzed in light of our request and opposition of shutting down Bare Road. Mr. Bruening added that he spoke with Penn Dot about the signal and was told that Monroe Township will have to also sign off on the project before it can be finalized.

REDISTRICTING REFORM – RESOLUTION 2016-09

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to reject Resolution 2016-09 which supported a Citizens Commission for Legislative Redistricting and Congressional Reapportionment.

DRAINAGE – 656 SPRING LANE

Mr. Bruening provided an email with three options to help solve the drainage issue along Spring Lane. He recommended moving forward with option three, which would direct the water off of Spring Lane back the Sandy pump station access drive using a swale.

Mr. Kehoe asked for an estimate of costs and added that the homeowner would need to buy the pipe for under the driveway and the township could install it.

Mr. Kuhl asked if Liquid Fuels money could be used for this project, the staff will check into this.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to move forward with option three once Mr. Bruening has reviewed this with the homeowner and provided a project cost.

NEW BUSINESS

RESOLUTION 2016-12 EAGLE SCOUT RECOGNITION

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve Resolution 2016-12 acknowledging Benjamin McEldowney’s Eagle Scout Project of a playground rehabilitation at the St. Stephen Church in New Kingstown. Mr. Kehoe will attend the Eagle Court of Honor Ceremony this weekend.

TRASH/RECYCLING TIMELINE

Mr. Kehoe stated that the township is going to put the trash and recycling contract out for bid. Mr. Kuhl asked if we have to go with the lowest bidder or if we can also consider the level of service. Mr. Kehoe stated that we are able to choose the lowest, responsible bidder.

Mr. Pykosh added that he has cleaned up and reformatted the bid document. There are only a few outstanding questions, mainly regarding the bag service and we have learned that some company's may be offering smaller carts instead of the bag service. Mr. Kehoe said that we need to balance customer service with what company's offer.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to accept the trash and recycling bid timeline.

Mr. Kehoe suggested surveying trash companies to learn what type of bag or smaller container services they offer.

Mr. Kuhl stated that Cumberland County would like to do something to alleviate the issues with recycling televisions and electronics, but at this time they haven't been able to find a solution.

PETER MELNICK – LOT 7 ON BRINDLE ROAD

Andrew Sheely, attorney for Peter Melnick, was present in regards to Lot #7 on Brindle Road. They attended a Supervisors meeting in November 2015 and shared concerns with stormwater issues from the homes across the road from them. Mr. Sheely asked where the matter stands and when the corrections will be made.

Mr. Bruening stated that the property owners across the road have put in control measures for the stormwater. He has also been in touch with the developer's contractor and they anticipate completing the work along Brindle Road in the next 2 to 3 weeks. Mr. Sheely asked if proposed plans of the work have been approved. Mr. Bruening stated that the work to be done is what was approved when the plan was approved. Hampden Construction will be replacing the pipe under the road in the current location, removing trees and grading back the bank. Pipes under some of the driveways may also have to be replaced. Mr. Melnick said that there hasn't been any decrease in the amount of water, when he mows the grass he is still getting gravel in his yard. Mr. Bruening said when the pipe is replaced there will be rip rap put at the end to slow the water down also. There was some discussion over what the right-of-way is in that area and Mr. Bruening will

look into this matter. Mr. Sheely added that additional stormwater could affect using this property for a house.

HELEN BEAMER – FINAL SUBDIVISION PLAN

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Helen Beamer Final Subdivision Plan, as requested.

CREDIT CARD ACCEPTANCE - PAYGOVNET

Mr. Kehoe stated that the office has had some requests by sewer customer and others to pay with a credit card. Ms. Wood and Ms. Lowery have researched the credit card processing options through our current bank and through a web-based company, GovPayNet. He added that through F&M Trust there are more fees and staff will have to input the information. GovPayNet has lower costs, less internal responsibilities and there is no cost to the township. Mr. Pykosh reviewed the contract and said it looks fine.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve using PayGovNet services for credit card processing.

ROAD MATERIALS BID APPROVAL

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the list of Road Materials prices as provided, except for the Diesel Fuel and Heating Oil. If H.B. McClure's current prices are within 10% of Superior Plus Energy's current prices then we will go with H.B. McClure, if not then the bid will be awarded to Superior Plus Energy.

DIRECTION OF BOARDS

Mr. Kuhl stated that he is greatly impressed with the Municipal Authority's budget meeting that was held. The two financial people spent a lot of time looking at numbers and working on the Asset Management program. He thinks people will be presently surprised. Mr. Kuhl will be meeting with bond counsel and a meeting with the auditor on June 29th. Kudos to the Municipal Authority.

Mr. Kuhl stated the Planning Commission they are working specifically with historic buildings. Currently Monroe Township doesn't have a policy on historic buildings and they are looking at whether we should have some type of policy.

Mr. Castle stated that we could at least bring the historical value of the property to the property owner.

Mr. Kehoe said the Municipal Authority is taking on more tasks and doing more updating and modernization of Monroe's network within the Authority. This is probably the most work that has been done since it was an operating authority.

PLANNING COMMISSION ARTICLE FOR NEWSLETTER

Mr. Kuhl stated the Planning Commission is trying to determine if there is much interest in homebased businesses, if it makes sense and if we are doing enough to make it happen. Monroe has less than 5% commercial business, which is the lowest rate in the surrounding townships.

Mr. Castle said that homebased and farm based business have always been supported and encouraged. He is not in favor of a large commercial area within the township and referred back to a survey done many years ago when people stated what they wanted. Any commercial area should be looked at cautiously.

The Board agreed to include the article in the newsletter.

PP&L – NEW RISK

Mr. Kuhl stated that he and Ms. Araiza met with PP&L representatives regarding this matter. There is a federally protected farm in Upper Allen Township between the new substation going in and the town of Mechanicsburg. PP&L has offered a few routes through Monroe to run the lines in the area of Stoner Road, Eppley Road and down to Sinclair Road to get around this one farm. He told PP&L that our preference was for them to use their original route or use the right-of-way along the road and bury the cable. Mr. Kuhl said PP&L didn't like the idea, but would look into it. He added that we are going to send a confirming letter listing what they promised to do. PP&L did provide a map that is still in draft mode. PP&L also provide a specific process they would use to notify Monroe Township first before their subcontract went around knocking on doors. PP&L will get a soliciting permit from the township before they start this process to protect our residents. Mr. Kuhl added that PP&L wouldn't start anything until 2017 and that Ms. Araiza is the point person.

Ms. Araiza stated she received a phone call from Upper Allen Township in regards to their meeting with PP&L notifying us that they didn't receive any new information and just went over the proposed draft.

Mr. Castle appreciates what Mr. Kuhl is doing and we need to build good relationships with our neighboring townships. He agreed with burying the line.

RESOLUTION 2016-13 GREEN LIGHT GO REPRESENTATIVE

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2016-13 with Holly Wood being the representative. Mr. Pykosh and Ms. Araiza are to review the grant contract.

BILLS

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Ms. Araiza said that she has been doing a lot of reading and appreciated the history lessons she's been receiving.

Mr. Pykosh welcomed Ms. Araiza to the township.

Mr. Kuhl stated that he is meeting with Bond Counsel on Monday.

Mr. Kehoe said he was approached by the Chairman who helps with the Cops for Kids program. They are working with the Silver Spring Police Department and specifically the Cumberland Valley Resource Officer to work in a charitable shopping trip during Christmas for as many children as possible with the highest needs. This just kicked off last year and Wayne Stephenson has been heading the program, which helped about a dozen children. The Resource Officer took the children to the store and realized the kids with the highest needs weren't picking out toys, they were picking out blankets or just one thing. This year there will be a fund raising golf tournament at Rich Valley Golf Course and all of the proceeds will go to the Cops for Kids program. Mr. Kehoe also received poverty level statics based on the school district's elementary schools and Monroe Elementary is at 21%.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the members it was duly RESOLVED to put the Cops for Kids information on the website.

Mr. Kehoe said that he would like to learn a little more about this and see if maybe Monroe would be interested in sponsoring a hole for the golf tournament, which would be a donation of \$250 to \$500.

Mr. Kehoe mentioned that the Leidigh Bridge will be closed for Community Day's Duck Regatta and he is concerned that the Duck Regatta could be in jeopardy. Mr. Castle added that people will have to come in from Boiling Springs.

Mr. Castle would like to send a Monroe Proud Certificate to the Mt. Zion Cemetery Board for organizing the Memorial Day Ceremony.

Mr. Castle asked everybody to remember our Troops, Police Officers and their families. He stated that Community Day will be held on June 18th starting at 4 PM and volunteers are needed. The trivia question was “In 1906, the town of Derry Church, Pennsylvania was renamed after which man?” Answer was Milton Hershey. The quote of the day was “Success is a result of perfection, hard work, learning from failure, loyalty, and persistence.” – Colin Powell. God Bless America.

ADJOURN

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Karen M. Lowery,
Secretary/Treasurer