

June 13, 2013  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, III, Chairman  
Phil Kehoe, Vice Chairman  
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor  
Mark Bruening, Engineer  
Marjorie Metzger, Administrative Assistant  
Greg Rogalski, Zoning Officer

SPEAKERS FROM THE AUDIENCE

Sue Sunday is on the Board of Directors for the Mt. Zion Lutheran cemetery. She would like to work in conjunction with the township next year to hold some type of Memorial Day service at the cemetery, like was done in the past, to honor those who have given their lives in service to our country.

Devin Flickinger gave the June report for the West Shore EMS.

APPROVAL OF MINUTES

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the May 9, 2013 meeting, as amended on page 5.**

PRESENTATION

A Monroe Proud certificate was presented to Steve Zientek, who served as teacher and coach for 36 years in the Northern York School District, and was as inductee to the 2013 Pennsylvania Sports Hall of Fame – West Shore Chapter.

FINANCE REPORT – SOUTHERN SEWER DISTRICT

Mr. Pykosh said he has heard from the bank, and their Board of Directors will be acting on our request at their June 27 meeting. By next month's meeting, there should be an update.

ROADMASTER REPORT

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.**

## ZONING OFFICER'S REPORT

Mr. Kehoe instructed the Zoning Officer to look at the requirements for day care services. This is something that is allowed on a very limited basis in the township. It is a service that is needed, especially for before and after school. It needs to be worked into the process for the home based businesses when the other zoning ordinance amendments are considered.

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.**

## UNFINISHED BUSINESS

### SALT STORAGE BUILDING

Mr. Kehoe has reviewed the proposals and has questions for the bidders to qualify the quotes. It was determined that a steel or metal roof is not appropriate for the salt storage building, so the other choices are either rubber or shingle. He will complete his review by next month.

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the decision on the salt storage building roof until the next meeting.**

### CPR/AED/FIRST AID TRAINING

There was discussion on the training being proposed through the American Heart Association for the full time township employees. The AED unit is being secured through a grant with the baseball association, and will be stored in the township building on off seasons. The importance of the training was expressed through the Supervisors and fire company personnel present. The Baseball Association has a number of trained persons already within their organization. The Board suggested also offering the training to the appointed township boards, such as Planning Commission, Recreation Board, and Municipal Authority.

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to proceed with the CPR/AED/First Aid training for the Monroe Township full time employees through the program offered by the American Heart Association. The cost is \$435-\$525, depending on whether handbooks are purchased for each attendee. The training will be scheduled through Mrs. Denise Yohn, certified instructor. It was also decided to invite the appointed boards to attend the training. Township employees will be trained during business hours, and depending on the response from the appointed boards, that training could be offered at another time.**

## NEW BUSINESS

### JOSEPH T. SIMPSON PUBLIC LIBRARY

Sue Erdman and Sue Simmons were present to give an update on the library, the services and programs provided, five year plan, events scheduled, and future expansion project. The Township was thanked for their continued support of the library.

PENN WASTE

Representatives from Penn Waste were present, requesting the Township to amend the current trash/recycling ordinance to allow the contract hauler to recover the hauler's expenses, costs, and attorney's fees when pursuing recovery of delinquent accounts. An ordinance amendment would require the review of the Solicitor, and the cost to advertise the ordinance changes.

Mr. Rogalski mentioned an additional ordinance amendment is needed to clean up the language that binds the resident's to have the trash service.

The Board agreed to direct the Solicitor to review the proposed ordinance amendment to allow for reasonable attorney's fees, and to clean up the language on required trash service for all residents.

SINCLAIR ROAD SUBDIVISION

Doug Gelder was present. He thanked Mr. Pykosh and Mr. Bruening for their assistance in getting the Sinclair Road subdivision plan before the water company for their review and acceptance. This will move the plan forward in order to get it recorded. He requested to be able to post a bond with the Township for the water improvements, to be in place only until the water company completes their design and agreement with the developer. This would allow for the plan to be recorded.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to deny Mr. Gelder's request to hold a bond in lieu of the water company agreement.**

SOUTHERN SEWER PROJECT – KREIDER FINAL PAYMENT AND CHANGE ORDER

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve change order #4 for B.R. Kreider & Son in the amount of \$67,694.76.**

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the payment #5 for B.R. Kreider & Son in the amount of \$42,954.46.**

The total project cost for Kreider was \$402,146.76. The difference of the H2O grant was put toward engineering expenses. This final payment will close out the project. A maintenance bond, which will be held for two years, has been received.

TERRORISM INSURANCE COVERAGE

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to remove the terrorism coverage from the township insurance policies. The amount of premium for this coverage is \$628.00.**

RESOLUTION 2013-08 – PREVAILING WAGE

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-08, which urges the General Assembly to free our taxpayers from the undue fiscal burden placed on them by the Pennsylvania Prevailing Wage Act of 1961.**

AQUA WATER BOND RELEASE

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize the release of the financial security in the amount of \$157,000 for Highway Occupancy Permit #10-03 for aqua Pennsylvania.**

This release is for Phase 3, the lower end. There is still a security in place for Phase 4.

MEMO OF UNDERSTANDING – CUMBERLAND COUNTY CONSERVATION

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Memorandum of Understanding with the Cumberland County Conservation District.**

Mr. Bruening said this agreement will allow the county to assist with the MS4 requirements. There will have to be more activity this year, and the county will help to fulfill some of the obligations of the MS4 report. There is a very small portion of the township in the MS4 area.

BUDGETING

The Board agreed to work closely with the fire company on the proposed budgeting for the 2014 fire tax. It is necessary to have open communication and an understanding of the numbers.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Mr. Kehoe and Mr. Castle to share the responsibility of meeting with the fire company designated personnel to review the budget process, and proposed budget figures for the fire tax and to communicate the information. A target date was set for July to begin the review process. Mr. Kehoe will attend the first session.**

## BILLS

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.**

## STAFF COMMENTS:

Mark Bruening mentioned the Regional grants that he is checking into for additional sewer work in the southern district. It requires a 20% match of funds. The Board agreed to try to get a grant to do the upfront work for another sewer repair project in the southern district. The Board agreed to spend \$2,000 match to try to get a \$10,000 grant. It would be good to get a system inventory completed. This \$2,000 would come from the sewer fund. Mr. Kehoe suggested the Township could possibly get volunteers from the community to work with the Municipal Authority to look over the project, to organize the data we have and to overlay it with the videos. We could end up with a decent analysis of our sewer system.

Mark Bruening mentioned the drainage problem on Baish Road with the current heavy rains. He and the Roadmaster will propose some improvements and options for the area. Mr. Simmons suggested maybe the Cumberland County Conservation District could provide some options.

Mr. Simmons encouraged everyone to attend the 14<sup>th</sup> annual community day, buy some food, enjoy the fireworks, and have a good time.

Mr. Kehoe said he was looking forward to community day, and hopes everyone can make it. The Scouts will be holding a flag retirement ceremony at 7 PM.

Mr. Kehoe suggested once the sewer project lending is in place and we have the debt report, then a communication should be sent out to all township residents indicating the debt information, why we are being required to do this project, and the impact of the project on the southern district. We are looking at an \$80 increase per year for five years for the southern users. It will not be a pleasant message. All households need to understand what is within our control and what we are working on. There can be other benefits of the letter to include how we are controlling taxes, and the idea of keeping the cost of living competitive to other townships. It should be a special letter from the Board of Supervisors. He offered to work on a draft letter, which will be sent out to the Board for review. We need to be honest with the community and let everyone know.

Mr. Kehoe received a phone call from a resident regarding the use of the Leidigh Park field every Sunday for a soccer league. The league rents the field, but the resident feels it infringes on the use of the park. The other parks are open at the same time. The resident felt the field was not being kept clean, but the Roadmaster didn't think there was a problem.

He mentioned that Karen Lowery is getting rental rates for recreational fields from the other townships to make sure we are in line.

Mr. Kehoe mentioned the portable toilet at Founders Field has had a broken lock on the door for some time. He has seen people with limited mobility having difficulty using the standard size unit. Could it be replaced with a handicap accessible unit? Mr. Simmons suggested checking prices for a handicapped unit, and maybe put one at Joe Carr field too.

Bill Castle mentioned there is no special place for veterans. He suggested renaming the Leidigh Park to the Memorial field, and adding a flag pole. He asked the Board to think about it.

Mr. Castle requested to meet with the Board in executive session after the meeting on legal matters. He asked for the troops to be remembered, and their families. He offered condolences to the Jacob Heisey family. The next township meeting is July 11. He thanked the Recreation Board for holding Senior Day on May 14 at Allenberry. He directed a letter be sent to the Recreation Board, signed by the three Supervisors for an outstanding job. He congratulated Phil on his primary election results, and said he is looking forward to working with him. Community day is June 15. A few volunteers are still needed.

Mr. Castle started a Trivia portion to the meeting. The first question was: when were blue jeans invented? The answer was 1873.

God Bless America.

ADJOURN

**The meeting was adjourned at 9:05 PM.**

Respectfully submitted,

Marjorie E. Metzger  
Administrative Assistant