

May 8, 2014  
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

#### ATTENDANCE

Phil Kehoe, Chairman  
A.W. Castle, III, Vice Chairman  
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor  
Mark Bruening, Engineer  
Greg Rogalski, Zoning Officer  
Marjorie Metzger, Administrative Assistant

#### SPEAKERS FROM THE AUDIENCE

Jeff McPartland thanked the Board for their support in getting the road signs for bicyclists at the intersection of Lisburn and Locust Point Roads. It is important to educate drivers. He requested additional signs because there are a lot of bikers that come to this area to ride. Bikers have the right to the roads like cars. He requested studies be done on the speed limits so the traffic can be slowed down.

Sue Sunday gave an update on the Memorial Day program that is being scheduled. She thanked Mr. Castle for his assistance, and encouraged everyone to attend and help out.

Randy Jackson asked how the collection of delinquent sewer fees is coming along. Mr. Pykosh said he continues to work at it. There has been some money coming in, and a number of people have payment plans. He is trying to get people paid up within 24 months on the payment plans. Some homes have been sold and the liens paid. Mr. Kehoe said there are other options that are being considered for the next level for some of the higher amounts of debt.

Scott Schminky provided a written report on his past months activities for emergency management. He is working on getting businesses to have emergency plans. He is looking at what other organization do for large gatherings, such as 500 plus people. There must be the property facilities and resources to take care of the people in case of an emergency. Mr. Kehoe thanked Scott for his report and all he is doing.

#### ANNOUNCEMENT

Mr. Kehoe announced that the Board will hold an executive session after tonight's meeting regarding an employee matter.

#### APPROVAL OF MINUTES

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the April 10, 2014 regular meeting, with several editorial changes.**

**On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Zoning Ordinance workshop minutes from April 10, 2014.**

ROADMASTER REPORT

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.**

ZONING OFFICER'S REPORT

Mr. Rogalski mentioned he met with Dr. Withum of Cumberland Valley High School to discuss the growing pains the school is working through and to discuss where Monroe Township is with any potential development.

Mr. Kehoe said the National Association of Home Builders is reporting there is a demand for housing as starter homes, and this demand will be met with new homes.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.**

UNFINISHED BUSINESS

SEWER CONCERNS – LISBURN MEADOWS

Mr. Kehoe provided a written summary of the matter of connecting six homes to the sewer in the Lisburn Meadows development. Four of them require a boring under Simmons Road, which adds an additional approximate \$3,500 to the overall costs of the connection. All six properties are within the 150' distance for connection. He reviewed the options that were discussed and researched over the past several months. This area has been given a ten year delay in connecting to the sewer. The Township has been in contact with the homeowners, and it is time to make a decision. The ordinance says all costs are the responsibility of the home owner. A second class township, as is Monroe, is not permitted to lend money to its citizens. The tapping fee cannot be reduced. The main line is in place, so there is no work for the township to incur. The Township has the PennDOT permit for the boring, but the residents would have to proceed with a contract for that work.

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to proceed with providing instructions to the six home owners to connect to the sewer by the end of 2014. The letter will outline the responsibility of the home owner pursuant to the agreement put in place in 2013, which was stayed by the Board until this decision was made for the connections to be made by the end of 2014. These six homes are within the 150' distance requirement, and will incur all costs involved with making the connection. It is the Township's understanding that four homes will need to bore under the road. They may optimize the costs involved with the**

**boring if they work together with one contractor. Mr. Pykosh and Mr. Bruening will help draft the letter, which should be sent certified mail.**

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to rescind the approval for the borings to be done by Jeff Wilbur Plumbing.**

NEW BUSINESS

ROAD MATERIAL BIDS

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to award the bids for the list of road materials to the low bidders as follows: 1) Bituminous Seal Coat to Hammaker @ \$1.025/sq. yd; 2) Superpave Wearing for Baish Road to Pennsy Supply @ \$70.65/ton; 3) Superpave Wearing for Longmeadow Street to Wilson Paving @ \$99.00/ton; Double yellow line painting to Midlantic @ \$.097/linear foot; Single white edge line painting to Midlantic @ \$.0475/linear foot. There was no bid for diesel fuel and heating oil.**

TRUCK AND MOWER PURCHASE

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to purchase a John Deere 750 mower from Smith's Implements, Inc. @ a price of \$9,605.26, which includes an \$800 allowance for a trade in of the John Deere 430 mower.**

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by majority vote of the Supervisors it was duly RESOLVED to purchase a 2015 Ford F250 crew cab from Hondru in Manheim @ a price of \$29,387.75. Mr. Kehoe opposed.**

INSURANCE RENEWAL

The office was directed to contact the insurance company concerning the salesperson portion of the workers compensation. They were also directed to talk to the fire company about what has been budgeted toward the workers compensation coverage.

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to renew the package insurance policy with Selective Insurance @ a price of \$24,072; and renew the workers compensation**

**insurance policy with AmeriHealth @ a price of \$19,664 for the township portion and \$15,326 for the fire company portion.**

TRANSMIT SEWAGE MODULE TO DEP

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to transmit the sewage module to DEP for the Williams Grove Historical Steam Engine Association.**

BOILING SPRINGS TRIATHLON

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Boiling Springs Triathlon to be held on August 9, 2014 as outlined in their letter dated April 8, 2014.**

HARRISBURG BICYCLE CLUB

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Harrisburg Bicycle Club Three Creek Century Ride to be held on September 21, 2014 as outlined in their letter dated April 12, 2014.**

LEIDIGH PARK

Mr. Castle mentioned that a resident complained about a purported mess that was left by the group using the soccer field at Leidigh Park last week. The resident claims he cleaned up the property and provided pictures. The road crew also followed up with additional clean up of approximately one 5 gallon pail of trash from the entire park area.

Mr. Simmons mentioned there are also people building fires and messing up the fields with their vehicles. Suggestions of using gates, guiderails, and surveillance cameras were made. Mr. Castle mentioned the lights have also been shot out. Mr. Rogalski will check in to prices for cameras, because this is something Mechanicsburg Borough just went through. Mr. Bruening will check into prices for guiderail.

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to send a letter to the group who is renting the soccer field at Leidigh Park, and if there are any additional problems, then their field use will be revoked.**

SINCLAIR SEWER BOND

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to establish the Maintenance Bond for Sinclair Park, Phase I at \$23,149.20; and to release the Surety Bond in the amount of \$30,081.00.**

SPRAY MATERIAL

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the list of spray materials as proposed by the Roadmaster, in the amount of \$7,367.00.**

RESOLUTION 2014-07

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2014-04, which supports the Township to apply for a PA Small Water and Sewer grant for Blossom Terrace sewer rehabilitation.**

ORDINANCE 2014-04

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Ordinance 2014-04, which prohibits illicit connections to and discharges into the storm drainage system, and establishes requirements for monitoring discharges into the storm drainage system.**

Mr. Kehoe mentioned the engineer had an informational session with the Board prior to the meeting to educate them on the storm water compliance. Mr. Simmons said it is another unfunded mandate that will cost a lot of money. This ordinance is part of the requirement of the MS4 permit.

Mr. Pykosh said the ordinance was advertised in The Sentinel on April 30. It was also posted on the township website and made available for review.

POLLUTION REDUCTION PLAN

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the amount of \$3,900. for Barton & Loguidice to prepare a pollutant reduction plan for the MS4 area.**

ATHLETIC FACILITY RESERVATION POLICY

Mr. Kehoe stated the reservation policy was last updated in 2005. Ms. Lowery has done a very good job of updating the policy that is being reviewed. There are a growing number of traveling teams, some organized locally, and some organized through independent companies, with subscription based teams. These independent teams are looking for fields to use for practice. Ms. Lowery has added an additional category for private use or non-township based groups, where the fee should be greater.

Mr. Pykosh questioned the potential use of a security deposit, and asked if there is any language included for cancellations.

The policy will be reviewed and discussed at the next meeting.

BILLS

**On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.**

STAFF COMMENTS:

**On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to direct the engineer to review the flood plain consistency for the three bridges on Locust Point Road and provide the certification letter as requested.**

**On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to direct the engineer to have modifications done to the sediment trap for the Spring Lane pump station at a price of \$1,300.**

Mr. Rogalski had an informal conversation with Frank Tamanini concerning the possibility of providing some land for the township to have a public park within the Trindle Station development, and the thought of making some modifications to the plan, as well as some road alignments. Mr. Bruening said the development requires so much open space, and Mr. Tamanini is at that limit. If a public park is created, it is then open to all public, not just the residents of that development. It would also become the responsibility of the township to maintain the park, and assume the liability also. The recreation fees would also be affected. The Board agreed that Mr. Tamanini should proceed with his open space or park, and that the Township is not interested in making it a public park.

Mr. Simmons thanked everyone for coming tonight. He cannot attend the meeting in August, so the Board may want to consider changing the date.

Mr. Castle asked for the troops to be remembered. The next meeting is June 12. The office is closed May 20 for Election, and May 26 for Memorial Day. June 21 is community day. Help and vendors are needed. The road crew did an excellent job waxing the floors in the building. The trivia question was: Who founded the American Red Cross, and the answer was Clara Barton. The quote of the day was "Coming together is a beginning; keeping together is progress; working together is success." God Bless America.

The Board agreed to have the road crew take care of illicit signs, such as real estate signs, with some guidance from the zoning officer on the requirements or allowances in accordance with the newly amended zoning ordinance. This would be part of their daily activities.

Mr. Kehoe asked for the high points of the zoning ordinance amendments to be put on the website.

Mr. Kehoe mentioned the two proposals received for the master plan for the Parkview lot, and questioned if they were for the same amount of work. He also mentioned the amount of work to be done by Barton & Loguidice for storm water requirements, and doesn't want to distract them from that. Mr. Bruening said they have a big firm and the lot to be developed is only two acres. He will be glad to go over his proposal and compare it to the other one if so desired. The master plan proposals will be reviewed next month.

Mr. Kehoe thanked everyone for their indulgence through this long meeting, and encouraged everyone to enjoy the warm weather.

ADJOURN

**The meeting was adjourned at 8:55 PM.**

Respectfully submitted,

Marjorie E. Metzger  
Administrative Assistant