

April 10, 2014
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman
A.W. Castle, III, Vice Chairman
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor
Mark Bruening, Engineer
Greg Rogalski, Zoning Officer
Marjorie Metzger, Administrative Assistant

SPEAKERS FROM THE AUDIENCE

Cass Gibson thanked the Board for putting the summary of the meeting on the website, and for having the proposed zoning ordinance available for view on the website.

Sue Sunday mentioned the Memorial Day service that will be held at the Mt. Zion Cemetery, and invited everyone to attend. Brigadier General Wilbur Wolf, who is second in command of the Pennsylvania National Guard is the speaker. There will be music and the veterans who are there will be honored, as well as promoting the civil war connection. There will also be a dedication of a new flag pole that was donated by the Knights of Pythias.

Frank Tamanini provided the Board with an article about housing contributions in the community, and the use of public / private partnerships.

Colin Stoner gave a report from the West Shore EMS.

APPROVAL OF MINUTES

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the March 13, 2014 regular meeting, with two editorial changes.

ROADMASTER REPORT

Mr. Castle commended the road crew on a fine job over a long, hard, cold winter. They kept the roads in the township open and safe.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

Mr. Kehoe mentioned he provided breakfast for the road crew on the first day of spring to help to show the Township's appreciation.

ZONING OFFICER'S REPORT

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

EMERGENCY MANAGEMENT

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Emergency Management Officer's report.

UNFINISHED BUSINESS

SEWER CONCERNS – LISBURN MEADOWS

Mr. Bruening said he has looked at several options and has talked with the Solicitor. In the past, the Township has required everyone to do their own hook up to the sewer and make the connection in accordance with the ordinance. All costs to make the connection within the 150' is the resident's responsibility, including the bore. The Township obtained the Highway Occupancy permits so the Township could contract for the borings because we are the permittee for the road crossing and then each resident would have to pay the Township for that portion. The Township could possibly have some type of payment arrangement to make it more palatable. The individual agreements would have to be in place and executed before we move forward.

Mr. Pykosh said a lien should be filed against the property until such time that the amount is paid off. This would be public notice if the property would be sold, and would also protect the township.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to direct the engineer to put a formal recommendation together for the next meeting for the Lisburn Meadows sewer project with associated costs to the home owners, and to include a recommendation for payment structure to be put in place. This recommendation will then be provided to the property owners after it is reviewed by the Board.

ZONING ORDINANCE AMENDMENTS

Mr. Pykosh said the public hearing was held this evening at 6 PM on the proposed amendments. The notice of the hearing and ordinance were advertised properly in the Sentinel and placed on the township website. The only proposed change from the hearing is for Section 301.10.1, page 76. Add the words "contain a spark arrester".

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Ordinance 2014-03, amending the Zoning Ordinance.

Mr. Castle commended Mr. Rogalski on doing a nice job, and involving the Planning Commission, County, and Supervisors. Mr. Kehoe thanked Mr. Rogalski for shepherding all the Boards, for his patience, restraint, and having a spine to keep us together. Some key resources were brought together, and he kept us organized and on the path. Mr. Castle said Mr. Rogalski brings a level of professionalism to the zoning office that we haven't had before.

ISO REPORT ON CLASSIFICATION OF MONROE TOWNSHIP

Mr. Kehoe submitted a written report that provided background information, an explanation of the ISO classification process, his conference call with ISO and the fire company, and the results and outcome of the classification review. The end result is that there are no deficiencies in the fire company. There are no cost effective options to pursue in order to classify for the next higher rating. ISO has been directed to proceed with closing their report.

NEW BUSINESS

ROAD MATERIAL BIDS

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to advertise for bids for the list of road materials prepared.

LIST OF FUTURE PROJECTS

Mr. Kehoe said that our township should prepare and maintain a list prepared of outstanding projects. This list would be ready for the township to be able to apply for grants. The road crew and office staff were directed to create a list of projects for roads and recreation. Some of these projects could then be used as Eagle Scout projects. Mr. Simmons mentioned the scouts or churches could also get involved in the community garden project and use the food for those in need. Mr. Kehoe asked for the list to be prepared for the June meeting.

Mr. Bruening mentioned the 15% matching grant for sewer work on small projects. This could be used for shovel ready projects, such as smoke testing in the southern district. The Municipal Authority will be asked to consider a project at their April meeting, and then the Supervisors can take action at their May meeting. The deadline to apply for a grant is May 16.

Mr. Simmons mentioned the smoke testing was done years ago and not much was found at that time.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize the engineer to get an estimate together for a potential grant project for the southern sewer district.

TRINDLE STATION – PHASE 2, SECTION 7, LOT 6

Rick Castranio and Frank Tamanini present.

Mr. Bruening reviewed his engineer's comments dated March 26, 2014. There is one waiver request. The other items are bonding and the typical items. A memo of understanding will be needed for the curb changes prior to recording the plan. The option is to do the actual required work before recording the plan. The covenants will also be amended, as well as the Home Owner's Association agreement.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to grant the waiver to the Trindle Station, Phase 2, Section 7, Lot 6 subdivision plan for Section 403.6.17.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Trindle Station, Phase 2, Section 7, Lot 6 final subdivision plan, contingent upon the engineer's comments being satisfied.

BILLS

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Mr. Bruening reviewed the cost summary that is received from SMTMA, which he helped to develop. It shows the expenses of the project and our share of the costs. There is a 10% retainage being held on the contractors, so there is leverage and a performance bond. We are responsible for 13.67% of the change orders, which he has asked for tracking of those. The change orders are up about \$39,000 and the original number for contingencies was \$1 million. The project is to be completed by October 2015.

Mr. Simmons asked about the flows. Mr. Bruening said he had to report a discharge at the bottom of Kuhn for a couple hours.

Mr. Bruening mentioned he is working on a Discharge Ordinance for Storm water Management and the MS4 requirements, and how to enforce the discharge. This is something we don't currently have.

Mr. Pykosh announced the Board held an executive session prior to the regular meeting this evening to move forward with litigation for some sewer liens.

Mr. Pykosh mentioned he is working on some changes to the employee manual. If the Board or staff have any comments or suggestions to provide to him, and then he will work on a red line copy for distribution.

Mr. Simmons wished everyone a Happy Easter and reminded everyone of the Easter flower sale next week.

Mr. Castle asked for the troops and their families to be remembered. The flower sale is April 18 & 19. The next meeting is May 8 at 7 PM. The trivia question was as follows: Which is the fastest creature on two legs? Answer: Ostrich. His quote for the day was: "Don't make a habit out of choosing what feels good over what's actually good for you." God Bless America.

Mr. Kehoe requested the auditing firm attend the meeting in May or June to provide a report and findings for the 2013 audit.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to request the attendance of the Auditing firm at the May or June meeting.

Mr. Kehoe said the Bike Club has questioned the placement of the signs they had requested on Lisburn Road. They also asked about signs at the intersection of Old Stone House and York Roads. Mr. Bruening will follow up on this matter.

Mr. Kehoe asked for a report at the next meeting on the computer project. He wished everyone a Happy Easter. The flower sale is next week, which supports the fireworks display. Help is needed for community day.

ADJOURN

The meeting was adjourned at 8:10 PM.

Respectfully submitted,

Marjorie E. Metzger
Administrative Assistant