

The regular meeting of the Monroe Township Municipal Authority was called to order by Chairman Miller.

The Pledge of Allegiance was said.

ATTENDANCE

Kevin Miller, Chairman
Doug Stouffer, Treasurer
Sue Sunday, Vice Chairperson
Ronald Eckerd, Secretary

Michael Pykosh, Solicitor
Mark Bruening, Engineer
Karen Lowery, Recording Secretary

Mr. Miller would like to move agenda item 11B under new business up to agenda item 3A.

PUBLIC COMMENTS - None

MINUTES

On the motion of Mr. Stouffer , and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to approve the minutes of the September 16, 2015 regular meeting.

DEER ROAD CCTV REPORT

Mr. Bruening stated that there were concerns with the sewer at 660 Deer Road. There seemed to be a presence of sewer on the ground. He was concerned that the water company had damaged a sewer later or main line while performing work. The sewer line and six laterals were televised. There were no issues found with the main sewer line. In the lateral to 672 Deer Road a root ball was found to be the source of some infiltration and will need to be repaired. The lateral at 664 Deer Road was also checked and there was no indication of any breaks. The property owners of 660 Deer Road were asked to keep a watch on the situation and let us know if it becomes an issue again. Mr. Bruening does not know the source of the sewer presence, but thought possibly a camper dumped their waste water tank.

Mr. Bruening shared some of the video from the televising of lines. There is a copy of the video and report at the township office.

Mr. Bruening stated that there was a tremendous amount of gravel in one section of pipe and manhole, which means there is something open in the system. We should look at investigating areas above this section.

OPERATIONS REPORT

Mr. Bruening advised that one the Leidigh pump station project is done he will contact Jeff Wilbur to perform a really good cleaning of the pump station.

On the motion of Mr. Miller, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to approve the Operations Report for September.

FINANCIAL REPORT

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to approve the Financial Report.

LIEN/DEBT REPORT

Mr. Eckerd asked for an explanation of user accounts with no liens. These are accounts that are past due, but not be the point of being liened or they could be on payment plans.

Mr. Eckerd asked when we could have a discussion about setting a goal for 2016 to get the lien amounts reduced. Mr. Pykosh stated that since the last meeting \$6,000 has been collected. He has been working on an action plan and moving forward with filing writs to move forward on foreclosures, but the process takes time. He added that the water shut off policy has been helping and only two new liens have been filed recently. Mr. Eckerd asked if would could cut this amount in half by December 2016. Mr. Miller thought decreasing it by \$20,000 was a more obtainable goal.

Ms. Sunday thanked Mr. Pykosh for all of his ideas and hard work in collecting the outstanding debt. He has produced results and lowered the amount due. Mr. Stouffer and Mr. Miller agreed. We are making progress. Mr. Miller added that if Mr. Eckerd has any suggestions on collecting the debt to share them.

On the motion of Mr. Miller, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to approve the Lien/Debt Report.

CAPACITY REPORT

On the motion of Mr. Miller, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to accept the Capacity Report.

SOLICITOR'S REPORT

Mr. Pykosh stated that \$6,000 in sewer debt has been collected since the last meeting and water shut off process has been working.

ENGINEER'S REPORT

Mr. Bruening reviewed the Engineer Report dated October 14, 2015.

Mr. Bruening stated that the pumps for Leidigh pump station have been shipped and the project should be close to getting done. The contractor has brought in a portable pump and portable generator to keep us operating properly.

Mr. Eckerd asked if inspections are done before contractors turn over developments. Mr. Bruening said yes and explained all the steps of the inspections. Mr. Eckerd stated that White Rock did a lousy job and apparently this was the township's fault. Mr. Bruening explained that the White Rock system was a private system when installed. Private sewer systems are not allowed any longer.

Mr. Eckerd stated that he didn't know anything about the budget until he went to a Supervisors meeting. He feels the Authority should be involved in setting the sewer rates.

Mr. Bruening said that they are a leaseback Authority and Mr. Stouffer added that they are an advisory Board.

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to provide budget information to the Authority Board by June 2016 for the 2017 budget preparation.

Mr. Miller asked for an update on the SMTMA plant upgrade and where we stand with expenses due to the engineer and contractor changes. Mr. Bruening stated that engineering costs are over budget by approximately \$60,000. He added that we are currently to the positive on change orders.

Mr. Bruening added that they are to be operating by January 2016 and to be completed by May 2016.

OLD BUSINESS

PUMP STATION PHONE LINES

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to table the pump station phone lines discussion.

NORTHERN CAPITAL PROJECT FUND

Mr. Miller stated that the Mechanicsburg plant upgrade is complete and we have \$48,875.16 remaining in this account.

On the motion of Mr. Eckerd, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to make a recommendation to the Board of Supervisors to put the amount of \$48,875.16 on the principal of the loan.

NEW BUSINESS

ASSET MANAGEMENT COMMITTEE

Ms. Sunday said that an article was in the newsletter to try to get volunteers to help with the process. Ideally 6 volunteers are needed, but more would be great. She suggested getting the program starting in 2016 with the training and learning what is needed. Ms. Sunday volunteered to head up the committee. Mr. Eckerd, Sharon Nelson and Carl Kuhl volunteered to join the committee.

On the motion of Mr. Miller, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to accept the volunteers and thank them for volunteering.

DEER ROAD CCTV

Ms. Sunday stated that the root ball needs to be taken care of since it is a source of infiltration. Mr. Bruening suggested doing some field work by pulling manholes, CCTV or electro scan.

Mr. Miller asked that Mr. Bruening provide a list of areas that need to be looked at and look at doing

that during a rain event.

Mr. Miller asked what the root issue is going to cost. Mr. Bruening said he will need to measure to determine if it is the township's to repair or the homeowners. He added there was another lateral issue on Spring Lane that he will review again. He will provide an update at the next meeting.

GRINDER PUMP CONCERNS FROM JEFF WILBUR

Mr. Wilbur had sent an email explaining a few concerns. The first being at 1149 Boiling Springs Road, where they were called out for a pump not operating properly. The grinder pump pit was filled with paint, which caused the problem. New pumps have a one year warranty, so maybe we should look at the township not offering loaners until the warranty has expired.

Mr. Bruening stated that the paint in the sewer system is an illicit discharge. This is stated in the Rules and Regulations.

On the motion of Mr. Miller, and seconded by Mr. Eckerd, and by unanimous vote of the members it was duly RESOLVED to bill the contactor based on the violation and cost for the emergency services.

Mr. Wilbur also had a concern at 355 Sanderson Drive that the pump installed was not an E-One pump and that there was a blockage in the line.

Mr. Bruening stated that the building codes inspector should be checking the pump type to make sure they are complying with the rules in place.

Mr. Miller suggested that when someone comes in for a building permit they are notified that if a grinder pump is needed it must be an E-One pump.

Ms. Sunday asked if this cost the township. Mr. Bruening said yes, the cost for him to be out there, the road crew's work and Jeff Wilbur's company. Can we recover any of this? Mr. Pykosh will look into this matter and the previous matter on Boiling Springs Road, as well.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to direct the solicitor to review the cost and violations on Sanderson Drive.

COMMENTS

Mr. Eckerd brought up that the budget is available for review. He would like to talk about the Northern budget. There is a carryover amount of approximately \$700,000. The anticipated expenses and revenue are listed at \$320,000. He gave calculations for the current sewer rates income and calculations if the rate was lowered to \$200 per quarter.

Mr. Pykosh asked if the township is bound by bonds/liquidated debt of what must be charged. Mr. Bruening said that all of the numbers need to be looked at to understand the entire fund.

Mr. Miller suggested the Board meet prior the next Authority meeting to discuss and make a recommendation. He asked that Ms. Lowery provide copies of the Northern and Southern proposed budgets to the Authority Board members.

On the motion of Mr. Miller, and seconded by Ms. Sunday, and by unanimous vote of the members it was duly RESOLVED to hold a workshop on November 10, 2015 at 7:00 PM to discuss finances for the Northern and Southern Sewer Districts.

ADJOURN

On the motion of Mr. Miller, and seconded by Mr. Stouffer, and by unanimous vote of the members it was duly RESOLVED to adjourn the meeting at 9:15 PM.

Respectfully Submitted,

Karen M. Lowery
Recording Secretary