

MONROE TOWNSHIP BOARD OF SUPERVISORS

January 7, 2019

Reorganization Meeting

7:00 PM

AGENDA

Meeting called to order by 2018 Chairman Castle

Select a Chairman

New Chairman presides over meeting

Select:

1. Vice-Chairman (presently Phil Kehoe)
2. Secretary/Treasurer (presently Karen Lowery)
3. Zoning Officer & Code Enforcement (presently Greg Rogalski of Pennoni Assoc.)
4. Building Codes Officer (presently Bob Hollabaugh of Pennoni Assoc.)
5. Road Master (presently Dennis Nailor (retiring); Greg Hertzler(in training))
6. Assistant Road Master (presently John Stamy)
7. Solicitor (presently Michael Pykosh of Dethlefs-Pykosh Law Group)
8. Engineer (presently Greg Rogalski of Pennoni Assoc.)
9. Sewage Enforcement Officer (presently Tim Wargo of Hoover Engineering)
10. Alternate S.E.O. (presently Chris Hoover of Hoover Eng. - 1st Alt, Gary Morrow – 2nd Alt.)
11. Sewer Engineer (presently Bill Rudy of Pennoni Assoc.)
12. Depository (presently F&M Trust)
13. Southern Sewer Maintenance (presently Jeff Wilbur)
14. Cumberland County Tax Bureau to collect EIT & LST (2018 Representatives: Karen Lowery & Holly Wood; Alternates: Richard Beaty and Mike Dieffenbach)
15. Capital Region Council of Governments – (2018 Delegate: Carl Kuhl and Alternate: Mike Pykosh)

Set:

1. Secretary/Treasurer (2018 - Karen - \$22.44/hr)
2. Administrative Assistant (2018 - Holly - \$19.36/hr)
3. Road Master (2018 – Greg - \$26.00/hr (in training pay increase))
4. Assistant Road Master (2018 - John - \$25.12/hr)
5. Laborer, operator, truck driver (2018 - Lee - \$23.03/hr)
6. Laborers, operators, truck drivers (2018 - Adam – 20.97/hr)
7. Laborer, operator, truck driver (2018 - Damon- \$19.00/hr -6 mo. Probation)
8. Zoning Hearing Board Attorney (2018 - \$90.00/hr) (No increase requested)
9. Zoning Hearing Board Members (2018 - \$28.50/hearing)
10. Solicitor yearly Retainer (2018 - \$100.00 per hour) (No rate increase requested)
11. Engineer (2018 – Township Engineer hourly - \$132.45; Project Professional - \$112.00; Staff Professional - \$97.00; Associate Professional - \$92.00; Graduate Professional - \$81.50; Technician I - \$71.50; Technician II - \$85.00; Field Technician - \$69.50; 2 Person Survey Crew - \$150.00; Project Assistant - \$50.00; Mileage \$.545/mile. 2019 Rate Request is Attached.
12. Zoning Officer & Codes Enforcement (2018 – \$Zoning & Code Enforcement Monthly Retainer - \$3,000.00; Building Code Official - \$90.00; Mileage - \$.545 mile) 2019 Rate Request is Attached.
13. Southern Sewer Maintenance (2018 – Inspection - \$198.00; Clean Wet Well Baskets every 2 weeks - \$370.00; Service Grinder Systems - \$78.00/hr per man; Sewer Grinder Systems after hours, weekends or holidays - \$117.00/hr per man) (No increase requested)
14. Mileage reimbursement for employees (2018-\$.545/mile) (2019 State maximum is \$.58/mile)
15. Holidays – 2018 were as follows:

New Year's Day	General Election
President's Day	Veteran's Day
Good Friday	Thanksgiving
Primary Election	Day after Thanksgiving
Memorial Day	Last working day before Christmas
Independence Day	Christmas
Labor Day	Last working day before New Years – close at noon

16. Renew Treasurer's Bond – 1.5 mill coverage w/ Selective Insurance (\$1,000)
17. Renew Admin. Assistant Bond – 750,000 coverage w/ Selective Insurance (\$625)
20. Health Insurance – set rate for employee co-pay (2018 – 5%)
21. Authorize electronic bill pay (ach) for reoccurring utilities, credit card payments and loans

Select:

1. Emergency Management Director (Scott Schminky)
2. Emergency Management Assistant (Scott Durnin)
3. Planning Commission (2018 – Dave DeNicholas - 5 year term)
4. Recreation Board Member (2018 – Cathie Fartely – 5 year term)
5. Zoning Hearing Board Member (2018 – Greg Sheffer – 3 year term)
6. Municipal Authority (2018 – Andrew Clancy – 5 year term)
7. Fire Marshal (2018 – Jeremy Zeigler)
8. Assistant Fire Marshal (2018 – Mike Mixell)
9. Uniform Construction Code Appeals Board (2018 – Joe McCorkel – 5 year term)
10. Vacancy Board (2018 – Richard Beaty)

Review:

1. Fee Schedule (general, recreation) (Resolution 2019-02)
2. Uniform Construction Code Fee Schedule (Resolution 2019-03)
3. Sewage Enforcement Fee Schedule (Resolution 2019-04)