

**MONROE TOWNSHIP  
CUMBERLAND COUNTY, PENNSYLVANIA**

**RESOLUTION NO.: 2018-09**

**A RESOLUTION DESIGNATING THE DULY ELECTED OR APPOINTED  
TAX COLLECTOR OF MONROE TOWNSHIP AS THE MUNICIPAL  
OFFICER AUTHORIZED TO PROVIDE TAX CERTIFICATIONS TO THE  
PUBLIC AND AUTHORIZING CERTAIN FEES AND CHARGES  
THEREFORE.**

WHEREAS, the Board of Supervisors of Monroe Township recognizes the importance and significance of real estate tax certification to ensure the smooth and effective flow of commerce in the local real estate market; and

WHEREAS, the Commonwealth Court has held that the charging of fees for tax certifications in the absence of a municipal resolution would cause an elected official to violate Sections 3 (a) of the State Ethics Act;

NOW, THEREFORE, be it resolved by the Board of Supervisors of Monroe Township, Cumberland County, Pennsylvania, as follows:

1. Monroe Township hereby designates the duly elected or appointed tax collector of Monroe Township as the municipal officer authorized to provide tax certifications as to the status of real estate tax payments on property located within Monroe Township, all upon request made by the public.
2. The tax collector of Monroe Township is hereby authorized to assess, collect and retain, the following fees:

Certification of Tax Payment	\$10.00 per certification
Return Check Charge (Insufficient Funds)	\$20.00 per check
Uncertified Copy of Tax Bill includes Research fee	\$3.00 per copy

3. This Resolution shall become effective immediately.

RESOLVED THIS 8<sup>TH</sup> DAY OF MARCH, 2018.

ATTEST:

Karen M. Lowery

MONROE TOWNSHIP  
BOARD OF SUPERVISORS

A.W. Castle, III  
A.W. Castle, III, Chairman

Philip F. Kehoe

Philip F. Kehoe, Vice Chairman

Carl Kuhl  
Carl Kuhl, Member

CERTIFICATE

I, the undersigned, Secretary of the Township of Monroe, Cumberland County, Pennsylvania (the "Township"), certify that: the foregoing is a true and correct copy of a Resolution of the Board of Supervisors of the Township (the "Board"), which duly was enacted by affirmative vote of a majority of the members of the Board at a meeting held on March 8, 2018; said Resolution duly has been recorded in the Resolution Book of the Township; and said Resolution remains in effect, unaltered and unamended, as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township, this 8<sup>th</sup> day of March, 2018.

  
Secretary/Treasurer

SEAL