

**MONROE TOWNSHIP**  
**CUMBERLAND COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2017-17**

**A RESOLUTION ESTABLISHING AN ANNUAL TERMINATION DATE  
FOR THE ACCEPTANCE OF AN OFFER OF DEDICATION OF LAND BY  
DEED TO MONROE TOWNSHIP AS A TOWNSHIP ROAD OR STREET.**

WHEREAS, the Second Class Township Code, 53 P.S. § 67316, authorizes the Monroe Township Board of Supervisors to accept, by resolution, any land dedicated to Monroe Township to be used as a road or street; and

WHEREAS, the Monroe Township Subdivision and Land Development Ordinance, Ordinance No. 2016-02, Section 504 states, in part, that all requests for any land proposed to be dedicated by deed to Monroe Township to be used as a road or street, shall be made in accordance with the rules and regulations, including resolutions, of Monroe Township; and

WHEREAS, Monroe Township is entitled to qualify roads or streets accepted by deed of dedication as Township roads or streets, for consideration and qualification on account of reimbursement by the Pennsylvania Department of Transportation for liquid fuel funds, provided that proper application therefore is made by Monroe Township to the Pennsylvania Department of Transportation on or before September 1, said reimbursement to be effective for the following year commencing January 1; and

WHEREAS, the Board of Supervisors of Monroe Township has determined that it is in the best interests of the residents of Monroe Township to establish an annual termination date for the acceptance of an offer of dedication of land by deed to Monroe Township as a Township road or street, all to ensure the ability of the Township to receive proper and timely reimbursement on account of liquid fuel funds.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Monroe Township, Cumberland County, Pennsylvania, as follows:

1. Any and all offers of dedication of any land by deed to Monroe Township to be used as a road or street must be made complete and submitted to the Township on or before August 1, 2018 and the 1<sup>st</sup> day of August of every year thereafter. Any offer of dedication submitted after August 1, 2018 or after the 1<sup>st</sup> day of August of every year thereafter, will not be considered for acceptance by the Board of Supervisors until April 1, 2019 or the 1<sup>st</sup> day of April of every year following thereafter.

2. All offers of dedication of any land by deed to Monroe Township to be used as a road or street shall include, at a minimum, the following: metes and bounds legal description, including total square feet of the area to be conveyed; a surveyor signed and sealed survey plat showing the road or portion thereof offered for dedication, all in a form capable of being recorded at the Cumberland County Recorder of Deeds Office; a deed, which incorporates the legal description and plat, all in a form acceptable to the Township Engineer and Township Solicitor and, further, being in a form recordable in the Cumberland County Recorder of Deeds Office; payment to the Township of all fees necessary to record the deed and resolution at the Cumberland County Recorder of Deeds Office and Cumberland County Clerk of Courts Office. Furthermore, any individual or entity making a request for dedication shall reimburse Monroe Township for all costs incurred with respect to the review of the offer of dedication by the Township Engineer, Township staff, and Township Solicitor. Monroe Township will not approve or accept any offer for dedication nor release for recording any deed of dedication and resolution except upon payment of all fees and costs as set forth herein.
3. Monroe Township will, within fifteen (15) days of submittal of request for dedication, advise, in writing, the applicant as to the acceptability of the request. If not acceptable, each applicant will be advised as to matter that must be addressed and resolved.
4. Any and all outstanding matters or unresolved issues must be resolved to the satisfaction of Monroe Township on or before August 15, 2018 or on or before the 15<sup>th</sup> day of August of every year thereafter. All offers of dedication of any land by deed to the Township for roads or streets must be completed, including the resolution of any and all outstanding matters and issues, to the satisfaction of Monroe Township on or before August 15, 2018 and on or before the 15<sup>th</sup> day of August of every year thereafter.
5. Any and all offers for dedication not being completed, along with the full and complete resolution of any and all outstanding issues and, further, with the payment to the Township of any and all fees, costs and expenses as outlines hereinabove, on or before September 1, 2018 and on or before the 1<sup>st</sup> day of September of every year thereafter, will be deemed incomplete and will not be further considered by Monroe Township until April 1, 2019 or the 1<sup>st</sup> day of April of every year thereafter.

RESOLVED THIS 9<sup>th</sup> DAY OF November, 2017.

ATTEST:

*Karen M Lowery*

Monroe Township  
BOARD OF SUPERVISORS



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Philip F. Kehoe, Chairman

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A.W. Castle, III, Vice-Chairman



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Carl W. Kuhl, Supervisor

CERTIFICATE

I, the undersigned, Secretary of the Township of Monroe, Cumberland County, Pennsylvania (the "Township"), certify that: the foregoing is a true and correct copy of a Resolution of the Board of Supervisors of the Township (the "Board"), which duly was enacted by affirmative vote of a majority of the members of the Board at a meeting held on November 9, 2017; said Resolution duly has been recorded in the Resolution Book of the Township; and said Resolution remains in effect, unaltered and unamended, as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township, this 9<sup>th</sup> day of November, 2017.

  
Secretary/Treasurer

SEAL