

**MONROE TOWNSHIP**

**CUMBERLAND COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2015 - 6**

**A RESOLUTION AUTHORIZING THE SHUTOFF OF WATER SERVICES TO  
DELINQUENT SEWER SERVICE CUSTOMERS**

**WHEREAS**, Monroe Township has investigated whether it would be beneficial to implement a policy of terminating public water services to individuals that are delinquent in paying their quarterly sewer bills, as authorized by Ordinance No. 5 of 2014;

**WHEREAS**, delinquent sewer customers represent an ongoing drain on the resources and taxpayers of Monroe Township; and

**WHEREAS**, it is in the best interests of Monroe Township to shut off water service to delinquent sewer customers, through a well-defined procedure that offers delinquent sewer customers the opportunity to make their accounts current before any punitive action is taken.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Monroe Township, Cumberland County, Pennsylvania, as follows:

1. The caption and Preamble of this Resolution set forth above are incorporated herein by reference.
2. Monroe Township hereby adopts the following plan and procedures for shutting off the water service to a delinquent sewer customer:
  - a. A quarterly bill will be sent to the property owner for the current quarterly term.
  - b. If the quarterly bill is not paid by the due date, then a reminder will be sent to the property owner instructing that person to pay within ten days.

- c. If there is no response to the reminder, then when the next quarterly bill is due a notice of the prior delinquent bill will be included with the current bill. A letter announcing the Township's intention to start the process to shut off water service for the property will also be included. The property owner will be instructed to contact the Township within ten days of the mailing date of the quarterly bill, notice and letter.
- d. If there is no response, then the Township will send the property owner a letter requesting notice of any medical issues that any residents at the property have which would necessitate the water being left connected. The property owner would be required to respond within ten days of the mailing of the letter.
- e. If there is no response or the property owner says that there are no medical issues, then the Township will send a letter to the property owner that the water will be shut off in 30 days from the date of the letter, unless the property owner contacts the Township by noon of the 28<sup>th</sup> day from the date of the letter, in order to either pay the delinquent bill in full or set up a payment plan.
- f. If there is no response or the property owner does not pay the delinquent bill in full or enter into a payment plan, then the water service to the property will be shut off. The service will not be reconnected until the property owner either pays the delinquent bill in full or enters into a payment plan to pay off the bill. The homeowner will be responsible for the reconnection fee.

3. The Monroe Township Board of Supervisors is hereby authorized to take such other action as may be necessary or appropriate to carry out the purposes of this Resolution.
4. The Provisions of this Resolution are severable and if any section, sentence, clause or part or provision hereof shall be held to be illegal, invalid or unconstitutional by any court or competent jurisdiction, such decision of the court shall not affect the remaining sections, clauses, parts or provisions of this Resolution. It is hereby declared to be the intent of Monroe Township that such Resolution would have been enacted if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.
5. Nothing contained in this Resolution shall be construed to affect any suit or proceeding in any court, or any rights acquired or liability incurred, or any cause of action existing prior to the enactment of this Resolution.
6. This Resolution shall become effective immediately upon enactment hereof.

**DULY RESOLVED AND ENACTED** this 5<sup>th</sup> day of January, 2015, by the Board of Supervisors of Monroe Township, Cumberland County, Pennsylvania.

Board of Supervisors of  
Monroe Township



, Chairman



, Vice Chairman



, Supervisor

Attest:

Maryanne E. Metzger  
, Secretary