

October 11, 2018
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, III, Chairman
Phil Kehoe, Vice Chairman
Carl Kuhl, Supervisor

Michael Pykosh, Solicitor
Vicki Aycock, Engineer
Karen Lowery, Secretary/Treasurer

MONROE PROUD PRESENTATION- FOSTER BERKHEIMER

Mr. Castle stated that Foster Berkheimer passed away. He was a great server to the township and the community in general. He will be missed by all, especially his wife Dolly and children.

Sam Simmons, a very close friend of Foster's would like to say a few words. When you say community leader, you would think of Foster Berkheimer. He was part of the Monroe Township Planning Commission for many years, he was on the School Board, Kiwanis Club, he was a large part of the new Mechanicsburg Library and he was very religious and involved in his church. Sam believes God sends people to us to help us out and he sends an Angel along to make sure they get through. He met Foster on the Planning Commission, but Sam's grandfather had met Foster a long time ago. Sam's grandfather was a carpenter working on a roof at Foster's father's farm, when Foster ended up on the roof and fell off. Foster had broken his back, but later that year he was back to playing football. There was an Angel watching over him. Foster made a lot of decisions in his life, none of those were bad decisions, some of them just didn't work out. The best decision he made was when he married Dolly.

The Board of Supervisors presented Dolly and his children with the Monroe Proud Certificate as a token of their appreciation for all of the hard work and sacrifice that Foster made for his community. Mr. Kehoe met Foster when there was concern that Monroe Elementary school would be closed. Foster was willing to stand up and help keep the school open.

Dolly Berkheimer said that Foster loved Monroe Township and would do anything for them, as long as he thought it was the right thing. And Sam was correct, Foster felt that every decision he made was right for that moment.

SPEAKERS FROM THE AUDIENCE - None

CONSENT AGENDA

1. Approval of Minutes – September 13, 2018 Regular Meeting
2. Roadmaster's Report 9/1/18 – 10/1/18
3. Engineer/Zoning Officer's Report 9/1/18 – 10/1/18

4. Reaffirm Trindle Station, Phase 2, Section 3, 4, 8 & 9
5. Approval of Bills (as prepared)

Mr. Kehoe had few editorial changes.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items as listed.

Mr. Castle mentioned that Mr. Rogalski is in Alabama with the Task Force to help with hurricane search and rescue. He just spent 3 weeks in South Carolina.

NEW BUSINESS

LOGAN TOKLE – EAGLE SCOUT PROJECT

Mr. Kehoe stated that Logan has finished the project that was originally approved, but there was a technical issue on the Boy Scouts side of the project, so Logan needs to make a few changes and would like the Boards support.

Logan said that he had built a bulletin board for the Monroe Acres Park, but didn't show enough leadership in the project. He would like to remove the first bulletin board and donate it to the township to be placed at another park. He would then build a new bulletin board to be installed in the spring. Logan also mentioned that during his initial project he had raised funds to cover the project and had approximately \$800 remaining. He would like approval to use about \$350 of this money for the new bulletin board.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve Logan Tokle building a new bulletin board for the Monroe Acres Park and to dispense approximately \$350, as needed to finish the project.

OPPOSING STATE COLLECTION OF EIT

Dick Beaty, who was asked to draft the letter to Representative Keefer, provided a brief overview of the possibility of the state collecting the EIT. A feasibility study is being conducted to determine if the state or local tax collection is best and should be completed in December. He doesn't feel it makes sense for the state to be involved.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve sending the letter drafted by Mr. Beaty to Representative Keefer opposing the state collection of the EIT .

10 WHEELER TRUCK BID

Mr. Castle said we are looking to replace a 1995 10 wheeler. The DPW keep the equipment in excellent shape.

Mr. Kehoe reviewed the recommendation by the DPW for the Rivers Western Star Truck and the MJR Muni Body Belt Bed for \$209,219. He added that is not just about the truck, but also the service that comes with it. The lowest bid of \$193,000 was from a company out of Huntington, which limits timely support and requires 2 employees to drop off and pick up. MJR is based out of York and offers 24/7 support during weather events, 3 service trucks and will return the repaired vehicle. This truck also has a new bed design that would allow for salt brine application in the future if we would go that way.

Mr. Castle added that the bed is stainless steel, has a belt bed and the brake lines and other lines are stainless steel, which will keep the salt from ruining them. There is a plate that goes over the belt so that it can also be used as a regular dump truck for other uses.

Mr. Kuhl mentioned that there will be a trade in value for the 1995 truck. Mr. Castle added that a township near Chambersburg is interested in purchasing the 1995 truck, since there newest truck is a 1982.

On the motion of Mr. Kuhl, and second by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the purchase of the Rivers Western Star Truck and MRJ Muni Body Belt Bed for \$209,219.00.

VERIZON CELL TOWER – CONSENT TO LEASE

Mr. Pykosh explained that Verizon would like to sublease the land to Tarpon Towers, but need the township's approval. The timeframe to construct the tower would be by the end of the first quarter of 2019. He has reviewed the agreement between Verizon and Tarpon and is waiting for additional financial information from Tarpon.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to tentatively approve lease of land between Verizon and Tarpon contingent upon the Solicitor reviewing and approving all documents to protect the township.

TRINDLE STATION PARK PLAN

Frank Tamanini presented a revised park plan for his development and the Wertz Development. He feels this would help to attract younger families. The park would include a playset, picnic tables and trails to connect different areas with a cost of \$100,000. Mr. Tamanini would cover the legal and engineering costs, along with donating the land to the Trindle Station Home Owners Association Board. The HOA is in support of this and willing to accept the maintenance of the land and the park equipment. Mr. Tamanini also provided funding detail, a budget and mentioned offering a letter of credit.

Mr. Pykosh stated a Recreation Agreement has been discussed at one point. He would need to start to look at that once updated.

Ms. Aycock added that Mr. Rogalski has discussed the plan with Mr. Tamanini and recommended tabling this matter for further review.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Trindle Station Park Plan.

WATCH CHILDREN SIGN REQUESTS

Ms. Aycock said Mr. Rogalski is working on gathering the information.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to table the watch children sign request.

BREECHES OF ALLENBERRY – PRELIMINARY PLAN

Justin Kuhn of BL Companies was present to explain the plan. They have brought the plan back to life and did some updates. All homes will have open space and the development will be connected to the Allenberry Resort by a golf cart path. The water line extension should be started in November. The PennDot permits have been obtained and work should start in the spring. He added that a model home is going to be built at the Allenberry Resort and then will be used as a rental cottage. The development will not have sidewalks, just walking paths.

Ms. Aycock said there are only administrative comments to be addressed. There are more waivers than normal, but that is because this is a low impact type of development with private roads.

Mr. Castle asked if there will be parking along the streets. Mr. Kuhn said each home will have a 2 car garage, plus a driveway. There will be areas by the courtyards for extra parallel parking.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Breeches of Allenberry Preliminary Plan waivers 1 through 14 as listed on the Engineer's comments dated October 10, 2018.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Breeches of Allenberry Preliminary Plan contingent upon the Engineer's comments of October 10, 2018 being satisfied.

BREECHES OF ALLENBERRY – FINAL SUBDIVISION PLAN

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Breeches of Allenberry Final Subdivision Plan contingent upon the Engineer’s comments of October 10, 2018 being satisfied.

Ms. Aycock asked the Board to acknowledge receipt of the Breeches of Allenberry Sewage Module Plan. SMTMA has provided a letter stating capacity is available.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to acknowledge receipt of the Breeches of Allenberry Sewage Module and forward to DEP.

CAROL KNISELY FINAL SUBDIVISION PLAN

Eric Diffenbaugh was present and explained this is a 20 acre lot addition to Ms. Knisely’s existing property and would leave a 35 acre residual lot with no planned improvements.

Ms. Aycock had no concern with the waiver and added there are some technical and administrative comments to be addressed.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the one waiver for Carol Knisely Final Subdivision Plan as listed on the Engineer’s comments dated September 28, 2018.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Carol Knisely Final Subdivision Plan contingent upon the Engineer’s comments of September 28, 2018 being satisfied.

SCHEDULE MS4 FUNDING AND STORMWATER AUTHORITY WORKSHOP

The Board set the MS4 Funding and Stormwater Authority Workshop for Thursday, November 29, 2018 at 6:00 PM.

FINAL CLOSEOUT BILLING FOR SMTMA PLANT UPGRADE

Mr. Pykosh stated the final billing is for \$181,000, which is a result of the settlement of two lawsuits. SMTMA provided all of the documents to be reviewed.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the final payment for the SMTMA Plant Upgrade Project of \$181,000, along with having Mr. Pykosh draft a letter to accompany the payment.

DRAFT BUDGET

Werner Schmidt would like to review the budget and asked when it will be available to the public. He would like to have enough time to review and make comments or suggestions. Mr. Pykosh said the budget is still in draft form and will be available for public review once it is tentatively approved, which will be in November.

STAFF COMMENTS

Mr. Kehoe has heard that there is a public outcry regarding lines being painted on the roads in White Rock. He takes exception to the accusations being made of misspending of funds. He added that there are two main reasons for the lines, one is it is used as a safety guideline for the snow plows and the second is for vehicle safety during low visibility situations, such as fog.

Mr. Kehoe read a letter recently received from the PennDot LTAP Program Manager regarding Greg Hertzler's recent completion of the Road Scholar II Program and for being the first person to complete this training. He added that training is fully supported and will pay dividends for the township. Mr. Kehoe said Mr. Hertzler was recently elevated roadmaster upon Mr. Nailor's upcoming retirement and he is very excited to see his ideas and training come to light. He added that Mr. Hertzler is also the primary person working with the MS4 compliance.

Mr. Kehoe mentioned with Mr. Hertzler's recent promotion a pay increase wasn't discussed. This would be a slow step into the roadmaster position and acknowledge the Road Scholar II completion. Mr. Kuhl said an increase would be warranted, but didn't want to discuss in an open forum. The Board agreed to add this to the agenda for November. Mr. Kuhl would like current rate information and the retiring roadmaster's rate.

Mr. Castle would like a letter sent to Mr. Hertzler from the Board commending him on his recent accomplishment. He added that he sat in during some meeting with the truck company representatives and felt he did a nice job.

Mr. Kuhl said the local ambulance statistics show a slight increase calls they can't make in Monroe and other areas because Harrisburg is taking those services. He is going to meet with County Commissioner Hertzler, who attends the Cap Cog meetings, to see what can be done to have Dauphin County and Harrisburg increase their ambulance availability and not drain it out of Monroe and Cumberland County.

Mr. Castle mentioned that the water fountains in the front hallway aren't working properly and would like to see them removed and replaced with a water cooler. Mr. Kehoe suggested looked at direct plumbed water coolers that could be built into the wall. They would like Mr. Hertzler to get prices and report back to the Board.

Mr. Castle asked everyone to keep those down south in their thoughts and prayers. He also asked that everyone to remember our Troops, Police Officers and First Responders. The trivia question was "How many months have 31 days?" Answer was 7 months. Quote of the Day: "Accomplishment will prove to be a journey, not a destination." – Dwight D. Eisenhower. God Bless America.

ADJOURN

The meeting was adjourned at 9:30 PM.

Respectfully submitted,

Karen Lowery
Secretary/Treasurer

TO: Board of Supervisors
 FROM: Greg Hertzler, Roadmaster (in training)
 DATE: October 3, 2018
 SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

PROJECTS	NOTES	ESTIMATED COMPLETION DATE
Sweep roads	After oil and chip	10/9/2018
Culvert pipe	Kuhn Road	10/31/2018
Inlet box repair	Zimmerman Road	10/12/2018
Quotes for 2019 budget	Pipe replacement	10/5/2018
Replace tree in Joe Carr park	Tree by playground is dead	10/31/2018
Camera sewer	White Rock Acres	10/31/2018
Haul Anti skid	Get ready for winter	10/31/2018
Patch bottom of Kuhn Road	Patch cracked up spots before winter	10/12/2018
Brush cutting	Start yearly brush cutting	10/31/2018
Mow Roads	3rd time	10/31/2018

PROJECTS COMPLETED

PROJECTS	NOTES	COMPLETION DATE
Flow meters	Check flow meters	9/10/2018
Camera sewer lines	White Rock	9/11/2018
Pave Sinclair Road		9/14/2018
Mow Intersection	Sight distance	9/14/2018
Get truck specs	Get Specs and bid ready	9/4/2018
MS4 pictures	Trindle Station	9/5/2018
Fix post at parks	Broken 4x4 post replace	9/5/2018
Trim brush	In front of signs and sight distance	9/7/2018
Paint post around building	light poles and in front of bay doors	9/6/2018
MS4 training	3 guys	9/19/2018
Sinclair Rd	Haul stone for berms	9/19/2018
Sinclair Rd	Install berms	9/21/2018
Patch Rds.	Go over oil and chip roads	9/27/2018
Ditch Horrick Drive	Ditch edge to keep water off for oil & chip	9/28/2018

MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: October 2, 2018

SUBJECT: September Activity Report
File Reference No. MNTWP MTG18

The following activities were performed during the period between 9/6/18 and 10/2/18:

ENGINEER

1. Provided construction observation for Sinclair Park, Phase 2 for road construction.
2. Coordinated with Pennsy Supply for the overlay of Sinclair Road. Work has been completed.
3. Reviewed one revised minor subdivision plan, one revised preliminary subdivision plan and one Agricultural Security request.

ZONING

1. Issued 3 Zoning Permits and 4 Building Permits for a total of \$480,000 in new construction.
2. Responded to phone calls and attended one meeting regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 2 meetings with residents during those periods.
4. Coordination with SEO regarding potential well contamination issue on Ken-Lin Drive.

CAPITAL PLANNING

1. ACTION ITEM: Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**

2. ACTION ITEM: Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **SURVEY HAS BEEN DISTRIBUTED AND RESULTS HAVE BEEN TABULATED.**

cc: A-File
File

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