

July 12, 2018
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, Chairman
Phil Kehoe, Vice Chairman
Carl Kuhl, Supervisor

Michael Pykosh, Solicitor
Greg Rogalski, Engineer
Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE - None

JOSEPH T. SIMPSON PUBLIC LIBRARY – ANNUAL UPDATE

Glen Osborn and Cindy Mortzfeldt, trustees from the library board were present and provided a handout with some facts. There are a variety of programs available for everyone from 2 years old to adult. Some of the programs are so full that they have had to add additional times or look for a larger area to hold the program. They are also working on a turn outward program that the community would help to guide. They also thanked the Board for their support.

Mr. Castle thanked the Library for all they do for the Township and he suggested adding the provided handout to the website.

CONSENT AGENDA

1. Approval of Minutes – June 14, 2018 Regular Meeting
2. Roadmaster's Report 6/1/18 – 7/1/18
3. Engineer/Zoning Officer's Report 6/1/18 – 7/1/18
4. Approval of Bills (as prepared)

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items as listed, with minor edits to the minutes.

UNFINISHED BUSINESS

JOE CARR CONNCESSION STAND ROOF REPLACEMENT

This was discussed at the June meeting, but more information was requested. The roof would be 28 gauge metal with a 40 year warranty on the paint and 10 year warranty on edge rust.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors, it was duly RESOLVED to proceed with the metal roof replacement by Robert Wickard Contracting and the price should not exceed \$3,300.

NEW BUSINESS

BLOSSOM TERRACE INVESTIGATION

Mr. Rogalski explained that Blossom Terrace has been televised and the main line is in good shape, however, 7 of the 9 laterals show infiltration during dry times. Four options were given to the Municipal Authority to review on how to proceed with lateral investigations. The Municipal Authority has recommended Option B, which is to install a clean out at each lateral and fix any issues found on the township's portion of the lateral. This would also allow us to televise a portion of the homeowners lateral to help determine if there is a problem. The homeowners are responsible for the lateral from the Right-of-Way to the structure. If leaks are found it doesn't mean the entire line needs to be repaired, they could fix a specific area.

Mr. Kuhl asked if there would be assistance available for those on limited incomes. Mr. Rogalski said that we could provide resources of who to contact to homeowners or the Board could establish a policy. Mr. Kehoe added that we could send out communication to the residents regarding the upcoming work so that they would have time to purchase lateral insurance.

Mr. Rogalski added that the Municipal Authority is looking to proceed with a project in the \$300,000 range, this would include Blossom Terrace work and a damaged pipe that has been found on Spring Lane. Spot repairs have been done in the past, but Mr. Rogalski feels that replacing the entire section from manhole to manhole will provide assurance that a specific area is done.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to proceed with Option B in Mr. Rogalski's June 20, 2018 memo and to make to make this information available to the homeowners.

Mr. Rogalski will prepare some type of press release. Mr. Kehoe added that we could offer to meet with the residents on Blossom Terrace in the fall to go over the project.

ACT 57 TAPPING FEE

Mr. Rogalski said the Municipal Authority is interested in looking at the tapping fee since it was last done in 2006. There is potential to increase the fee, but there is no obligation to do this and would affect only new connections. To pull the numbers together to review it would cost about \$2,500 and would be a lot of work on the office staff to gather information.

Mr. Kuhl asked how long this would take and with no significant capacity available would it be worth it. Mr. Rogalski said it would take about a month to calculate the numbers once they have the information needed and he thinks the fees would increase.

Mr. Kehoe add that Mr. Rudy suggested waiting until the SMTMA project was complete. Mr. Rogalski said that is also an option, but things should be wrapped up in the next month or two. Mr. Kehoe asked if the fee could be made uniform throughout the township and Mr. Rogalski said yes.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to table the review of the Act 57 Tapping fee until the SMTMA work is complete.

2019 COMMUNITY DAY

Mr. Castle reported that Community Day cost \$2,800 is year, which is about \$1,100 more than 2017. He feels this is a good bit on money, but the residents enjoy the event and it benefits the entire community. He was not in favor of downsizing, but there aren't enough volunteers. He would like to look at ways to make money, like a gun raffle or adding carnival rides. Mr. Kehoe said we could learn more about these suggestions and have Mr. Pykosh look into whether was can do that or not.

Mr. Kehoe suggested setting aside \$5,000 in the budget to cover fundraising shortfalls and continue at a scaled back event or taking a break for a few years.

Mr. Kuhl added the weather was good, but the crowd was light. He feels we should continue the event.

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to schedule the 2019 Community Day based on the layout of the 2018 event. And to work \$5,000 into the budget to cover donation shortfalls.

STAFF COMMENTS

Mr. Rogalski mentioned there is a Conditional Use Hearing on June 25th at 7 PM.

Mr. Kehoe would like to look at the placement of the warning signals at the 174 and Lisburn Road intersection. The warning signals were placed based on the posted speed limit, not the average speed and may not give the maximum warning. He would like Mr. Rogalski to look into this and provide a cost estimate. The Board agreed. Mr. Kuhl added that other technology is available as well. Mr. Rogalski will have a speed study done and determine what options are available.

Mr. Kehoe would like to talk to Mechanicsburg Borough to see if access to the composting sight could be established. Mr. Rogalski will talk to the borough manager.

Mr. Kehoe referred to an earlier comment by Mr. Rogalski that the Municipal Authority asked us to find more spots to include in the project. Who is us? Mr. Rogalski said he and Mr. Rudy identify an area for the DPW to televise.

Mr. Kuhl asked how the camera and flow meter are working. Mr. Rogalski said there was an issue with one flowmeter, but that has been corrected. The camera is working well. He feels both were a good investment.

Mr. Kuhl mentioned dairy farms closing in Monroe Township and this may change the area.

Mr. Kuhl added the new recycling guidelines are not causing a concern for landfills at this time.

Mr. Castle asked everyone to remember our Troops, Police Officers and First Responders. The trivia question was “What ingredient is added to white sugar to make brown sugar?” Answer was Molasses. Quote of the Day: “When your life flashes before your eyes, make sure you’ve got plenty to watch.” – Anonymous. God Bless America.

Mr. Castle stated an executive session will be held regarding employment.

ADJOURN

The meeting was adjourned at 8:03 PM.

Respectfully submitted,

Karen Lowery
Secretary/Treasurer

TO: Board of Supervisors
 FROM: Dennis Nailor, Roadmaster
 DATE: July 2, 2018
 SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

<u>Project</u>	<u>Notes</u>	<u>Est. Completion Date</u>
Pothole Patching	Repair broken areas	7/27/18
Martin Rd & York Rd	Remove Bank & Seed	7/31/18
Mow Rds	2 nd time	7/23/18
Spray Pump Stations	Kill Weeds	7/13/18
Brush Trimming	Trim Around Signs	7/27/18
Clean Inlet Boxes	MS4 Area	7/27/18
Sewer Camera	Sandy Pump to Spring Ln	7/06/18
Picture Inlet Boxes	Development in MS4 Area	7/30/18

PROJECTS COMPLETED

<u>Project</u>	<u>Notes</u>	<u>Completion Day</u>
Tanbark at Parks		6/13/18
Spray Twp Lawn & Fence Rows	Kill Weeds	6/14/18
Mow Rds		6/13/18
Crack Seal Parking Lot		6/22/18
Crack Seal Lucinda Ln		6/29/18
Community Day	Set up	6/15/18
Community Day	Clean up	6/18/18
Repair Grate in Parking Lot	Replace Riser	6/13/18

ROADS BRUSH CUTTING TO BE DONE

Sinclair Rd, Nixon Dr, Lodge Rd, Eppley Rd,

OTHER NON PROJECT RELATED ITEMS

PA 1 Calls

Empty & Clean Equipment & Make Repair if need

Check Trash at Parks Once A Week

MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: June 29, 2018

SUBJECT: June Activity Report
File Reference No. MNTWP MTG18

The following activities were performed during the period between 6/5/18 and 6/29/18:

ENGINEER

1. Attended monthly Department of Public Works staff meeting.
2. Provided construction observation for Sinclair Park, Phase 2. Sewer construction is complete and storm sewer construction is underway.
3. Submitted MS4 Mariner 2 Grant Application and prepared Growing Greener Grant Application.
4. Attended one meeting with Allenberry representatives regarding potential projects at the resort and modifications to the Breeches at Allenberry plan.
5. Held one meeting with potential Eagle Scout project in Monroe Acres.

ZONING

1. Issued 5 Zoning Permits and 8 Building Permits for a total of \$1,077,000 in new construction.
2. Responded to phone calls and attended three meetings regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 8 meetings with residents during those periods.
4. Issued two enforcement notices regarding unsecured livestock and building without permits.

CAPITAL PLANNING

1. **ACTION ITEM:** Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**

2. **ACTION ITEM:** Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **SURVEY HAS BEEN DISTRIBUTED AND RESULTS HAVE BEEN TABULATED.**

3. **ACTION ITEM:** Issue notice to Martin Road property owner for temporary access for bank removal. **WORK TO BE SCHEDULED LATE JULY/EARLY AUGUST BASED ON COORDINATION WITH PROPERTY OWNER**

cc: A-File
File