

January 2, 2018
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, Chairman
Phil Kehoe, Vice Chairman
Carl Kuhl, Supervisor
Catalina Araiza, Manager

Michael Pykosh, Solicitor
Greg Rogalski, Engineer
Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE – none

Mr. Castle asked for a moment of silence for Doc Davis who recently passed away. He was very involved in Monroe Township and South Middleton Township.

CONSENT AGENDA

1. Approval of Minutes – December 14, 2017 Regular Meeting
2. Roadmaster's Report 12/1/17 – 1/1/18
3. Engineer/Zoning Officer's Report 12/1/17 – 1/1/18
4. Approval of Bills (as prepared)

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items as listed. Mr. Kehoe recused himself.

UNFINISHED BUSINESS

REVIEW SEWER ACTION PLAN

Mr. Pykosh reported that \$500 has been collected since the last meeting. He added that later in the meeting he would discuss possible further action with the Board on 2 larger accounts. One property was to have settlement on 12/28/17, so we are moving ahead.

NEW BUSINESS

NOVEMBER 9, 2017 MEETING MINUTE CLARIFICATION

Mr. Kuhl said that the minutes stated a 40% rate reduction when discussing the matter, but should have been 4%. Mr. Kehoe said that he did say 40%, as he was referring to the original rate reduction suggested by the Authority, but it should have been \$40.

The Board asked Mr. Pykosh how this matter should be handled. Should the minutes be corrected to what Mr. Kehoe meant to say or keep them with the incorrect number that was stated. Mr. Pykosh suggested leaving the November minutes as is, with the information that was verbally stated at the meeting. And this set of minutes will then provide record clarifying the correct amount.

On the motion of Mr. Kehoe and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to keep the November 9, 2017 minutes as what was verbally stated on the tape – 40%.

SINCLAIR ROAD BID PACKAGE

Mr. Rogalski reported that he and Dennis Nailor went out to walk the area and identified a few issues and obtained a full scope of work. They would like to have the guiderail on the bridge at Trindle Springs replaced and some tree removal done as part of the project. Mr. Rogalski is estimating the project to cost between \$200,000 to \$225,000. He reminded the Board that \$88,000 of that will come from other sources. He also would like to prepare the bid package to include the option of widening the roadway.

Mr. Kuhl asked if this work will be done in conjunction with the signal project. Mr. Rogalski stated that they will be 2 separate projects and the townships project will have a distinctive ending point. Mr. Kuhl asked if the light will increase traffic on Sinclair Road. Mr. Rogalski doesn't believe so. Mr. Kuhl asked if it is worth widening the road if there won't be an increase to traffic. Mr. Rogalski said that the decision to widen is really based on the cost analysis.

On the motion of Mr. Kuhl and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approve Mr. Rogalski to prepare and advertise the bid package for Sinclair Road.

RESOLUTION 2018-01

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2018-01, which appoints Smith, Elliott , Kearns & Company, LLC to perform the 2017 audit.

RESOLUTION 2018-05

On the motion of Mr. Kehoe, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2018-05, which establishes disposition of Specific Municipal Records.

DISCUSSION TO PROCEED WITH FORECLOSURES

Mr. Pykosh said he has spoken with the Municipal Authority regarding 2 accounts that have very large balances and have provided no or very little contact. Account 866 was in a mortgage foreclosure, but it was withdrawn by the bank. He has reached out to find out why it was withdrawn, but has received no response. And account 139 was sent a letter and they came

in to set up a payment plan. The agreement was provided, but there has been no response or contact in a month now.

Mr. Pykosh said that the next option would be for the township to move forward with our own action and foreclosure. He added that we would be potential for the township to take the house back and also have to work through evicting the current residents. He also suggested that he would be willing to gather more information about each property for the next meeting such as, assessed values, what the property would be worth, how long it may take to sell, how much land is with each property, etc.

Mr. Kehoe stated that if we look at going with this option we need to be prepared and go into this process with our eyes wide open and be very sure.

Mr. Rogalski added that the account 139 property may have a structure over the property line, which could be another factor to consider.

Mr. Kuhl said we can't do nothing. We could try to work with the county to see if someone would be able to reach out and discuss the matter with the owners.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Mr. Pykosh gather more information for the next meeting along with getting a full appraisal done for each property.

STAFF COMMENTS

Mr. Rogalski said that met with the owner of the property at Sheaffer and Route 74 regarding the sight distance issue. It was a spirited conversation, but then got pointed in the right direction and was a good conversation. Some trimming of the shrubs has been done, but he would like to see a more permanent solution.

Mr. Kehoe congratulated Mr. Castle on the election to his 5th term as Supervisor. He also congratulated him on the Chairman position.

Mr. Castle said that times are changing and the community is growing. He thanked all of those who serve within the township and added that the residents should be thankful. He added that not everyone has the same ideas, but we all need to work together and respect each other.

Mr. Castle mentioned that Matt Brymesser and his wife were in a head on accident on Creek Road the other day. It took 1½ hours to get Matt out of the car, but thankfully they will be okay.

Mr. Castle stated that Mary Murray was presented with a Monroe Proud Certificate for nearly 50 years of dedicated service to Monroe Township and its residents as an employee from 1969 to 1982 and then she served as the Elected Tax Collector from 1982 through 2017. He added that the new tax collector will have an office at the township building.

Mr. Castle asked everybody to remember our Troops, Police Officers and their families. The trivia question was "What does Ph.D. stand for?" Answer was Doctor of Philosophy. The quote of the day was "If there is anything a man can do well I say let him do it give him a chance." – Abraham Lincoln. God Bless America.

ADJOURN

The meeting was adjourned at 8:15 PM.

Respectfully submitted,



Karen Lowery
Secretary/Treasurer

150280

TO: Board of Supervisors
 FROM: Dennis Nailor, Roadmaster
 DATE: Dec 21 2017
 SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

<u>Project</u>	<u>Notes</u>	<u>Estimated Completion Date</u>
Winter Brush Cutting	trim trees weather permitting	3/31/18
Snow Removal	When Needed	4/1/18
Clean Equipment	after snow event, wash equipment	3/31/ 18
Sign Inventory	Check Rd Signs & Replace if Needed	1/31/18

PROJECTS COMPLETED

<u>Project</u>	<u>Notes</u>	<u>Completion Date</u>
Clean shop		12/15/18
Cut brush	Brindle, (Eppley to Clouser), Stoner Rd, Stoner Rd Ext, John -- Mar , Stumpstown Rd.	12/19/17
Allenberry	repost field	12/20/17
Resweep lower st in Whit Rock	Clean up Loose Stones	12/11/17

ROADS BRUSH CUTTING COMPLETE

Creek rd , Miller rd , Rhoda Blvd , Sheaffer rd , Lynes rd , Greenfeild dr , Heisey rd , Peffer rd ,
 Oak Grove ct , Acron ct , Brindle rd (Eppley rd to W Lisburn rd) , Brindle Rd (Clouser to Eppley)
 Stoner Rd, Stoner Rd Ext, John – Mar , Stumpstown Rd .

ROADS TO TRIM

Sinclair rd , Nixon dr , Lodge rd , Eppley rd ,
Tree on Spring rd , Leidgh Dr , (Jay Wickard's Property)

150280

OTHER NON PROJECT RELATED ITEMS

Evaluations --- Review with each Person and Manager

Pa 1 Calls

1215 Manor Drive
Suite 100
Mechanicsburg, PA 17055
T: 717-975-6481
F: 717-975-6480

www.pennoni.com

MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: December 21, 2017

SUBJECT: December Activity Report
File Reference No. MNTP MT17

The following activities were performed during the period between 12/6/17 and 12/21/17:

ENGINEER

1. Attended monthly Department of Public Works staff meeting.
2. Attended one field demo of proposed sanitary sewer camera system.
3. Attended one Municipal Authority meeting to coordinate Capital Improvements Plan in the Sandy Pump Station drainage area in White Rock Acres.

ZONING

1. Issued 2 Zoning Permits and 1 Building Permits for a total of \$202,000 in new construction.
2. Responded to phone calls and attended two meetings regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 3 meetings with residents during those periods.

CAPITAL PLANNING

The following action items identified for 2017:

1. ACTION ITEM: Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**
2. ACTION ITEM: Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board

involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **PLANNING DOCUMENT DRAFTED AND ISSUED TO RECREATION BOARD FOR REVIEW. DRAFT SURVEY DEVELOPED.**

3. ACTION ITEM: Issue violation notice to resident on Sheaffer Road regarding sight distance impairment. **MEETING SCHEDULED FOR DECEMBER 28, 2017 WITH PROPERTY OWNER. APPEARS PROPERTY OWNER HAS PERFORMED SOME TRIMMING OF VEGETATION.**
4. ACTION ITEMS: Complete field survey, conceptual design and right-of-way plats and legals to obtain additional right-of-way for roadway improvements at the Leidigh Drive curve adjacent to the Wickard property. **TREE REMOVAL WORK SCHEDULED FOR WINTER 2017-2018.**
5. ACTION ITEM: Issue notice to Martin Road property owner for temporary access for bank removal. **PROPERTY OWNER HAS AGREED TO PERMIT TOWNSHIP TO ACCESS PROPERTY FOR BANK REMOVAL IN SPRING 2018.**

cc: A-File
File

M:\Projects\MNTP\MNTPMT17-Township Meetings\DOCUMENTS\12-21-17 BOARD REPORT.doc