

January 7, 2013
7:00 PM

The reorganization meeting of the Monroe Township Board of Supervisors was called to order by 2012 Chairman, Mr. Simmons. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, III, Chairman
Phil Kehoe, Vice-Chairman
Samuel Simmons, III, Supervisor

Michael Pykosh, Solicitor
Marjorie Metzger
Mark Bruening, Engineer
Greg Rogalski, Zoning

ELECT:

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of all Supervisors it was duly RESOLVED to select Mr. A.W. Castle as Chairman of the Board of Supervisors for the year 2013.

On the motion of Mr. Castle and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to select Mr. Philip Kehoe as Vice Chairman of the Board of Supervisors for the year 2013

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to retain Marjorie E. Metzger as Administrative Assistant / Secretary/Treasurer for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Rogalski of Pennoni Associates as Zoning Officer and Codes Enforcement for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Robert Hollabaugh of Pennoni Associates as Building Codes Inspector for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kent Kerstetter as Roadmaster for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Dennis Nailor as 1st Assistant Roadmaster for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint the Michael Pykosh of the firm of Dethlefs-Pykosh Law Group, LLC as Solicitor for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the

Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as civil engineer for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Tim Wargo of the firm of Hoover Engineering as Sewage Enforcement Officer for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Chris Hoover of the firm of Hoover Engineering as alternate SEO for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as Sewer Engineer for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to select F&M as depository for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associate issue driveway permits and do inspections for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associates issue highway occupancy permits and do inspections for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Jeff Wilbur continue with the maintenance for the southern sewer district for 2013.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to Cumberland County Tax Bureau to collect the Earned Income Tax and Local Services Tax; and to appoint Marjorie Metzger and Richard Beaty as Representative and Alternate to the Board.

SET:

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Solicitor rate for 2013 for Michael Pykosh at \$100.00 per hour. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Engineer as follows for 2013 : Township Engineer hourly - \$119.00; Project Manager - \$100.78; Engineer (all disciplines) - \$95.00; Planner - \$90.18; Technician/Draftsperson - \$64.90; Construction Inspector - \$63.65; Clerical - \$41.37; Mileage - \$.555/mile. Extraordinary expenses are billed at cost + 10%. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Zoning Officer, Codes, and Building Inspector as follows for 2013: Certified Building Code official - \$77.35; Zoning Officer - \$94.10; Clerical - \$42.85; and Mileage - \$.555/mile. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rates for Jeff Wilbur to provide maintenance services for the southern sewer district as follows: Inspections \$188; Clean wet well baskets every 2 weeks \$370; Service grinder system \$73/hr per man; service grinder system after hours, weekends or holidays \$115.50/hr per man. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rate for the Zoning Hearing Board attorney at \$90.00 per hour. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Zoning Hearing Board members hearing rate at \$27.06, which represents no increase.

There was a lengthy discussion concerning rate increases for the township employees. There is concern as to what the health insurance rates will be in the spring when the renewal comes due. A 15% increase has been included in the budget for health insurance. There are options to be considered with the health insurance such as looking at all types of coverages from various providers, increasing deductibles, increasing the percentage of premium paid by the employees, selecting a lesser plan, etc. The Board expressed the importance of meeting with the employees to fully discuss all options available for health insurance prior to any renewal decision being made, and to come up with a good mix that takes care of everyone's needs. The township budget is stable, but the county and state have cut back on funding.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Administrative Assistant / Secretary/Treasurer salary at \$53,762.80, \$29.54/hr for extra meetings, which is a 1% increase..

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Assistant Secretary hourly wage at \$18.94/hr., which is a 1% increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Roadmaster hourly wage at \$26.05/hr., which is a 1% increase..

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 1st Assistant Roadmaster hourly wage at \$24.08/hr., which is a 1% increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the

Supervisors it was duly RESOLVED to set the laborers, operators, truck drivers hourly wage at \$20.96/hr. for John & Lee; and \$17.48/hr. for Greg, which is a 1% increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Grounds/occasional road help hourly wage at \$14.28/hr., which is a 1% increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the part time office clerk hourly wage at \$11.98, which is a 1% increase.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the sewer inspectors rates at \$35.00 for each new connection; additional inspections at \$15.00; and the hourly rate at \$10.99.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set mileage reimbursement for employees at \$.555/mile.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the holidays as follows:

New Year's Day	General Election
President's Day	Veteran's Day
Good Friday	Thanksgiving
Primary Election	Day after Thanksgiving
Memorial Day	Christmas
Independence Day	Last working day before Christmas
Labor Day	Last working day before New Year's - Close at noon

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the treasurer's bond at 1.5 million coverage with Selective Insurance, through Kocman Insurance agency, at a cost of \$1,000.

SELECT:

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors present it was duly RESOLVED to appoint Jonathan Anschutz as Emergency Management Director.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Scott Schminky as Assistant Emergency Management Director.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Sharon Nelson to a 5 year term on the Planning

Commission.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Charles Heinze to a 5 year term on the Recreation Board.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Sheffer to a 3 year term on the Zoning Hearing Board.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Diane Stamy to a 2 year term as the Zoning Hearing Board Alternate.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Doug Stouffer to a 5 year term on the Municipal Authority.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Rogalski as the interim Fire Marshal.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kent Kerstetter as the interim Assistant Fire Marshal.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by majority vote of the Supervisors it was duly RESOLVED to appoint Steve Spahr to a 5 year term on the Uniform Construction Code Appeals Board.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Richard Beaty to serve as Chairman of the Vacancy Board .

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Randy Jackson to a 5 year term on the Dillsburg Area Authority.

RESOLUTIONS SETTING FEES:

Resolution 2013 - 02

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-02, the General Fee Schedule.

Resolution 2013-03

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-03, the Uniform Construction Code

fee schedule.

Resolution 2013-04

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2013-04, the Sewage Enforcement fee schedule.

Agriculture Security Committee

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Robert Hawkins to serve as a farmer on the Agriculture Security Committee. The members of the committee are as follows: Sam Simmons-Supervisor, Mervin Ruppert-farmer, Harry Shamitko-resident, John Stamy, III-farmer, and Bob Hawkins-farmer.

ADJOURN

The Reorganization meeting was concluded at 7:45 PM.

Respectfully submitted,

Marjorie E. Metzger
Administrative Assistant