

August 9, 2018
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Vice Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Vice Chairman
Carl Kuhl, Supervisor

Michael Pykosh, Solicitor
Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE

Devin Flickinger, Holy Spirit EMS, reported that there were 17 calls in July and 137 year to date. He didn't yet have the call information for the Northern York area.

CONSENT AGENDA

1. Approval of Minutes – July 12, 2018 Regular Meeting
2. Roadmaster's Report 7/1/18 – 8/1/18
3. Engineer/Zoning Officer's Report 7/1/18 – 8/1/18
4. Approval of Bills (as prepared)

Mr. Kehoe added that there has been mention of needing to purchase updated first aid kits for the trucks. He would like for the roadmaster to provide a time frame of when this task will be completed and when we will have the new first aid kits.

Mr. Kuhl stated that spending limits had been previously discussed, but nothing was ever finalized. He will like to make this a future agenda item to finalize this matter.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items as listed and additional comments, with minor edits to the minutes.

NEW BUSINESS

TRICK OR TREAT DATE

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set Trick or Treat for October 31, 2018 from 6:00 – 8:00 PM.

KUHN ROAD REPLACEMENT PIPE PROJECT

Mr. Kuhl asked if this project qualified to use Liquid Fuel funds. Ms. Lowery said she would contact our PennDot representative to see if it would qualify.

On the motion of Mr. Kuhl, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED proceed with the lowest bidder, MTC, for the excavation work and look into whether Liquid Fuels funds can be used, if not General Fund will cover the project.

STAFF COMMENTS

Mr. Kuhl thanked the local volunteer fire departments for responding to a garage fire in his neighborhood last evening. There were 7 fire companies and EMS present, there were no injuries and the main house was spared.

Mr. Kehoe reminded everyone that school will be starting at the end of the month and to keep a watchful eye out for school buses and children.

ADJOURN

The meeting was adjourned at 7:13 PM.

Respectfully submitted,

Karen Lowery
Secretary/Treasurer

TO: Board of Supervisors
FROM: Dennis Nailor, Roadmaster
DATE: Aug 1, 2018
SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

<u>Project</u>	<u>Notes</u>	<u>Est. Completion Date</u>
Pothole Patching	Repair broken areas	8/10/18
Mow Rds	2 nd time	8/17/18
Brush Trimming	Trim Around Signs	8/27/18
Clean Inlet Boxes	MS4 Area	8/27/18
Sewer Camera	Laurel to Pump Station	8/31/18
Picture Inlet Boxes	Development in MS4 Area	8/30/18
Sheaffer Rd	Widening at Intersection	8/31/18
Leidigh Dr	Widening Around S Turn	8/30/18
Kuhn Rd Pipe	Replace Culvert Pipe	8/24/18

PROJECTS COMPLETED

<u>Project</u>	<u>Notes</u>	<u>Completion Day</u>
Spray Pump Stations	Kill Weeds	7/13/18
Sewer Camera	Sandy Pump to Spring Ln	7/06/18
Sewer Camera	Dogwood to Laurel on Kuhn Rd & Valleyveiw to Laurel on Kuhn Rd	7/26/18
Flooding	Down Trees & Debris on Rds Sweep Rds & Close Rds Due to Flooding	Week of 7/23 to 7/27/18
Pump Stations (all)	Fill with Fuel	7/31/18
Pump Stations (all)	Clean Wet Wells	7/30/18

ROADS BRUSH CUTTING TO BE DONE

Sinclair Rd, Nixon Dr, Lodge Rd, Eppley Rd,

OTHER NON PROJECT RELATED ITEMS

PA 1 Calls

Empty & Clean Equipment & Make Repair if need

Check Trash at Parks Once A Week

MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: July 29, 2018


SUBJECT: July Activity Report
File Reference No. MNTWP MTG18

The following activities were performed during the period between 6/29/18 and 7/29/18:

ENGINEER

1. Attended monthly Department of Public Works staff meeting and MS-4 Update Meeting with staff.
2. Provided construction observation for Sinclair Park, Phase 2 for storm sewer installation and Trindle Station for the widening of Sinclair Road.
3. Submitted Growing Greener Grant Application.
4. Coordinated with Pennsy Supply for the overlay of Sinclair Road, targeting a late August or early September start date.

ZONING

1. Issued 4 Zoning Permits and 1 Building Permit for a total of \$35,000 in new construction.
 2. Responded to phone calls and attended one meeting regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
 3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 4 meetings with residents during those periods.
 4. Issued one enforcement notice regarding non-commercial keeping of livestock.
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CAPITAL PLANNING

1. ACTION ITEM: Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**

2. ACTION ITEM: Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **SURVEY HAS BEEN DISTRIBUTED AND RESULTS HAVE BEEN TABULATED.**

3. ACTION ITEM: Issue notice to Martin Road property owner for temporary access for bank removal. **WORK TO BE SCHEDULED EARLY FALL BASED ON COORDINATION WITH PROPERTY OWNER**

cc: A-File
File