

April 11, 2019
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

A.W. Castle, III, Chairman

Michael Pykosh, Solicitor

Greg Rogalski, Engineer

Carl Kuhl, Supervisor

Karen Lowery, Secretary/Treasurer

SPEAKERS FROM THE AUDIENCE - None

Mr. Pykosh stated that Mr. Kehoe was unable to attend the meeting, but did provide some comments that he would share on his behalf throughout the meeting.

CONSENT AGENDA

1. Approval of Minutes – March 14, 2019 Regular Meeting
- March 20, 2019 Joint Workshop
2. Roadmaster's Report 3/1/19 – 3/31/19
3. Engineer/Zoning Officer's Report 3/1/19 – 3/31/19
4. Reaffirm Trindle Station Ph 2, Section 3, 4, 8 & 9 Approval
5. Approval of Bills (as prepared)

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the March 14, 2019 meeting, with a minor editorial change.

The Joint Workshop minutes were tabled.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the consent agenda items #3 through #5 as listed.

OLD BUSINESS

PEL FOLLOW UP MEETING

Mr. Pykosh attended the meeting with Mr. Kehoe and PEL regarding portions of the EIP that were not reflective of the Township. PEL agreed to correct these sections by conducting additional interviews with township employees and staff at no additional cost. PEL is also aware that the grant has a deadline to complete the revision.

FIRE COMMITTEE PLANNING

Mr. Castle said that several years ago there was a diverse group that worked together to determine the needs of a paid driver. He would like to have the filed pulled and letters sent to those people to see if they would be interested in assisting on another committee to plan for the future. Mr. Kuhl agreed and would also like something posted on the website to see if anyone else would be interested in volunteering.

STORMWATER FEE STUDY

Mr. Rogalski stated that there was a meeting with GHD and a presentation of the scope of services. A draft consultant agreement regarding confidentiality was also provided and submitted to Mr. Pykosh for review. Mr. Rogalski recommended entering into an agreement with GHD for the Stormwater Fee Study. He added that GHD the results from the study will give recommendations on how to approach the fee structure and give options, but the final decision will be up to the Board. Mr. Pykosh stated he review the agreement and returned it to Mr. Rogalski.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to award the Stormwater Fee Study bid to GHD at a cost not to exceed \$42,800.00.

NEW BUSINESS

HERB LEBO & KIM MARCONE FINAL SUBDIVISION PLAN

John Bixler, surveyor, explained the property is at 1510 Shughart Road and they would like to subdivide the house and buildings from the rest of the land. The land will remain being farmed and in the clean and green program.

Mr. Rogalski said the Planning Commission recommended approval. He has reviewed the plan and requested waivers.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED grant the three waivers for the Herb Lebo and Kim Marcone Final Subdivision Plan as listed on Engineer's comments dated April 5, 2019.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Herb Lebo and Kim Marcone Final Subdivision Plan contingent upon the Engineer's comments dated April 5, 2019 being satisfied.

JOE CARR PARKING LOT OIL & CHIP

Mr. Castle looked at the parking lot and there are some bad spots, but he is not in favor of spending an extra \$20,000 for the second coat of oil and chip if it will only last 2 years longer. Mr. Kuhl agreed. Mr. Rogalski said that is it hard to tell how long the oil and chip will last and

reminded the Board that the parking area was never paved, it was just a stone lot that was oil and chipped.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bid to oil and chip the Joe Carr parking lot for a single coat, not a double coat.

EQUIPMENT BIDS THROUGH MUNICIBID

Mr. Castle explained that some unused equipment was listed on Municibid to sell. Mr. Kuhl read the bidding results: John Deere 455 - \$2,400; Kubota Zero Turn - \$5,700; Woods Batwing Mower - \$4,150; Arctic Cat 4 Wheeler - \$3,150; Gallion 3 Wheel Roller - \$935; 9.0 R20 Tires & Rims - \$76; 11.0 R20 Tires & Rims - \$21; Lawn boy Push Mower - \$1; and Snapper Push Mower - \$1.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to accept the bid results on the equipment listed above.

OMNISITE INSTALLATION – 4 PUMP STATIONS

Mr. Rogalski stated that the Municipal Authority has made a recommendation to upgrade the auto dialers at the remaining 4 pump stations. These are cellular devices so we are able to log in to see flows, issues and track usage time. This would replace the 20+ year old systems that we are currently using.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approved to install the Omnisite systems at the 4 pump stations for a cost of \$24,460.00.

SANDY GENERATOR SLAB REPAIR

Mr. Rogalski explained that the generator slab is cracked and falling away, so the slab needs to be repaired before it tips more and starts to pull on wires connected to the pump station. The Municipal Authority recommended approval of this project not to exceed \$12,000. He added that most of the cost is in the electrical work. Grading will be done around the slab to keep the water away.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Sandy generator slab repair not to exceed \$12,000.00.

SERVER AND COMPUTER UPGRADE

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the purchase of a new server and two work stations at a cost of \$14,192.00.

TAPPING FEE REVIEW

Mr. Rogalski explained that the tapping fee is paid by new connections to the sewer system. This fee was last calculated about 10 years ago and the Municipal Authority suggested the fee be reviewed. There is specific data that is used to calculate out the fee, which could be done for \$2,500. Once the calculations are reviewed there would be additional costs to finish the process if the Board agreed to change the fee. Mr. Pykosh added that Mr. Kehoe would support reviewing the fee and reporting back with the results.

On the motion of Mr. Kuhl, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize Pennoni Associates to perform the calculations to review the tapping fee and then report back to the Authority and Supervisors for further direction, cost not to exceed \$2,500.00.

WATER CONNECTION REQUESTS ON BOILING SPRINGS ROAD

Mr. Rogalski explained that SMTMA will be installing a new water main along Boiling Springs Road to serve the Allenberry development. Two property owners have requested to connect to the public water when this work is done. SMTMA is required to obtain consent from the Township prior to proceeding. He added that these connections would be customers of SMTMA and there is no revenue to the township.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize connection of the following properties to the SMTMA public water system: 1) 1549 Boiling Springs Road – Parcel # 22-11-0284-003 and 2) 1560 Boiling Springs Road – Parcel # 22-11-0284-009.

BOILING SPRINGS TRIATHLON

Mr. Pykosh said that Mr. Kehoe does not want any roads to be closed and is concerned about special police at the intersection. Ms. Lowery said that the special police helped at the intersection in the past and no roads were closed last year. We can use the standard letter from last year clarifying these items and requesting a certificate of insurance.

On the motion of Mr. Castle, and seconded by Mr. Kuhl, and by unanimous vote of the Supervisors it was duly RESOLVED to approve Boiling Springs Triathlon to use Monroe Township roads as part of their course, providing that all township roads remain open.

STAFF COMMENTS

Mr. Rogalski said that there was a pre-bid meeting today for the roof project. The market is very saturated currently, so the contractors asked if the date to complete the project could be extended to November 1, 2019. Mr. Rogalski felt this would be okay and would help to increase the number of bids that are submitted. The Supervisors agreed.

Mr. Pykosh said that Mr. Kehoe questioned wash out along Old Lynes Road. Mr. Rogalski said the wash out has been repaired and we would keep an eye on the situation. Water is basically running out of the mountain and down the side of the road. This may become a future project.

Mr. Pykosh said that Mr. Kehoe questioned a drainage issue along Creek Road and a time as to when this work would be complete. Mr. Rogalski said that some work was last year to try to get the water moving and is being watched. This is a low area with standing water and he would like to let the area dry up before we go in to see what can be done. If we go in when it is so wet we will just make a huge mess.

Mr. Kuhl stated that he attending a meeting at the Yellow Breeches EMS and they are financially turning themselves around. There were 111 call in Monroe Township during 2018. They have gone from volunteers to all paid employees at \$15/hour plus benefits. He said they provide a good service and do a good job.

Mr. Castle mentioned that 2 homes across from the new Allenberry development has well issues and Allenberry drilled new wells. He felt that was commendable.

Mr. Castle asked everyone to remember our Troops, Police Officers and First Responders. There have 7 military personnel killed year to date and 70 law enforcement officers killed year to date. He also thanked Trooper Reeser from the Carlisle PSP for reaching out to bring the police and community together.

Mr. Castle thanked Lee Leinaweaver for his quick reaction to extinguish a fire on the sweeper. He suggested a letter be sent to him.

Mr. Castle mentioned the Rails to Trails study and a request to hold a public meeting. He said that Sharon Nelson did an excellent job providing information to the Board. He added that the Township is not in support of the project proceeding and there are a lot of safety issues. Mr. Kuhl added that he is opposed to a public meeting unless the organization can provide specific details of the project.

Mr. Castle stated April is Child Abuse Prevention month. The trivia question was “Who is 3rd behind Hank Aaron and Babe Ruth in major league career home runs?” Answer was Willie Mays. Quote of the Day: “Be sure you put your feet in the right place, then stand firm.” – Abraham Lincoln. God Bless America.

ADJOURN

The meeting was adjourned at 8:00PM.

Respectfully submitted,
Karen Lowery, Secretary/Treasurer



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MEMORANDUM

TO: Monroe Township Board of Supervisors

FROM: Gregory R. Rogalski, PE
Monroe Township Engineer/Zoning Officer

DATE: April 4, 2019

SUBJECT: March Activity Report
File Reference No. MNTWP MTG19

The following activities were performed during the period between 3/8/19 and 4/4/19:

ENGINEER

1. Prepared and Issued Maintenance Building Roof Replacement Bid Package
2. Reviewed one revised subdivision plan and two stormwater management applications.
3. Performed field observation of storm sewer installation at The Porches of Allenberry project.
4. Performed field observation of storm and sanitary sewer installation at Trindle Station.
5. Coordination with Road Master regarding performance of 2018 chip seal program.

ZONING

1. Issued 4 Zoning Permit and 6 Building Permits for a total of \$392,000 in new construction.
2. Responded to phone calls and attended two meeting regarding requirements for zoning/building permits and zoning and subdivision and land development regulations.
3. Held office hours every other Tuesday from 8:30 AM to 12:00 PM which included 6 meetings with residents during those periods.

CAPITAL PLANNING

1. ACTION ITEM: Initial contact to be made with the property owner at Eppley & S. Locust Point Road (Lehrman) to inquire about possible dedication of right-of-way for future sight distance improvements at this location. **NOTIFICATION ISSUED, PROPERTY OWNER REVIEWING REQUEST.**
2. ACTION ITEM: Perform a survey of the residents in the Monroe Acres area to develop a project scope for modifications to the existing park area, with possible Rec Board involvement. Develop a Master Plan for the Monroe Acres area based on responses received from resident surveys, incorporating MS4 stormwater improvements. **SURVEY HAS BEEN DISTRIBUTED AND RESULTS HAVE BEEN TABULATED.**
3. ACTION ITEM: Establish a road maintenance capital planning document, which identifies future maintenance work for budgeting purposes. **CAPITAL PLANNING DOCUMENT DRAFT HAS BEEN PREPARED AND REVIEWED WITH THE BOARD AT THE ANNUAL ROAD INSPECTION.**
4. ACTION ITEM: Make contact with property owners at the intersection of Trindle Road and Sinclair Road to obtain additional right-of-way for the signalization project. **AWAITING FINAL RIGHT-OF-WAY PLAN FROM DESIGN ENGINEER.**

cc: A-File
File

TO: Board of Supervisors
 FROM: Greg Hertzler, Roadmaster
 DATE: April 4, 2019
 SUBJECT: Roadmaster's Report

PROJECTS BEING WORKED ON

PROJECTS	NOTES	ESTIMATED COMPLETION DATE
Patch Roads		On Going
Crack Seal Roads	For Oil And Chip List	4/26/2019
Take Down Snow Fence		4/30/2019
Take Off Snow Plows And Spreaders	Put Them Away For Summer	4/30/2019
Clean Up Parks	Sticks And Stones	4/30/2019
Fix Guild Rail	Sinclair Road	4/26/2019

PROJECTS COMPLETED

PROJECTS	NOTES	COMPLETION DATE
Plowed Snow Drifts	Went Out Multiple Times	3/4/2019
Ltap Class	Lee And Adam	3/6/2019
Applied Salt Brine		3/8/2019
Worked on # 12	Injector pump on tiger mower	3/7/2019
Mixed Salt And Anti Skid		3/7/2019
Worked on # 23 Plow		3/8/2019
Serviced Backhoe		3/8/2019
Empty and Wash Trucks	After Snow	3/11/2019
Pulled Manholes In White Rock	With Bill Rudy And Kevin Miller	3/15/2019
Cut Brush	multiple days	3/25/2019
Service # 24	Street Sweeper	3/19/2019
Replaced Light Bulbs on Building		3/19/2019
Spread Baseball Sand	Founders Field	3/19/2019
Took Pesticide Test	John And Adam	3/20/2019
List Items On Municibid	Equipment for Sale	3/20/2019
Service # 21	Pick Up Truck	3/21/2019
Check Flooding On Roads		3/22/2019
Drug softball field		3/27/2019
LTAP Advisory committee meeting	Greg	3/27/2019
Rototilled gardens		3/28/2019

Trailer Inspection		3/28/2019
Swept Roads	pull broom and sweeper	3/29/2019
Patched fire house parking lot		3/29/2019
Plowed Roads	3 Times	
Salt Brine Roads	1 Time	