

February 20, 2014
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman	Michael Pykosh, Solicitor
A.W. Castle, III, Vice Chairman	
Samuel M. Simmons, III, Supervisor	Marjorie Metzger, Administrative Assistant

SPEAKERS FROM THE AUDIENCE

Sue Sunday is working the Memorial Day celebration to be held at the Mt. Zion Cemetery at 10 AM on Monday. She has been in touch with the scouts, who will recognize the veterans with a small flag. She is working with the principal from Monroe School. She asked one of the Supervisors to provide the welcoming remarks. She is looking for an alternate location in case of bad weather.

Cass Gibson appreciates the hard work of the road crew. They are doing a great job. He was concerned that residents don't know what happens at a meeting because the draft minutes are not posted. It helps residents to be prepared for the next meeting by knowing what has taken place. He asked for something to be considered to keep residents informed. Mr. Kehoe mentioned the official minutes are a bonding document so there is a need for accuracy. Other townships put a summary of actions taken on their websites. The comments will be taken into consideration.

APPROVAL OF MINUTES

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the January 6, 2014 regular meeting.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the January 6, 2014 reorganization meeting.

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the minutes of the January 6, 2014 Zoning Ordinance amendment workshop, as amended.

ANNOUNCEMENTS

Mr. Kehoe announced there were employee information meetings held between January 20 – 23.

Mr. Kehoe announced there were Snow Emergencies on February 3, February 5, and February 13.

Mr. Kehoe announced there would be an executive session held this evening after the meeting to discuss a potential legal matter involving the tax assessment appeal filed by Allenberry.

ROADMASTER REPORT

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

ZONING OFFICER'S REPORT

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

UNFINISHED BUSINESS

COMCAST FRANCHISE AGREEMENT

Ordinance 2014-01 has been drafted, which is a franchise agreement between the township and Comcast. Comcast will provide a free basic cable line to the township and any school within Monroe Township. The question was raised as to whether they would also include a free line to the fire company. The agreement is for 15 years. There are provisions for changes that the law allows. The township is indemnified and Comcast will provide insurance. The section of the agreement to allow them to place cable lines in easements was removed. Lines must be placed in public rights-of-way. The franchise fee is on the cable portion only.

There is a current franchise agreement with Verizon, which is a ten year agreement that was done in 2008. It does not have the flexibility. Once the Comcast agreement is passed, then the township can collect the 5% franchise fee from both companies.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize the advertisement of Ordinance 2014-01, a franchise agreement with Comcast.

SEWER CONCERNS – LISBURN MEADOWS

On the motion of Mr. Kehoe, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Lisburn Meadows sewer concerns until the engineer is present.

Mr. Castle shared the idea of doing one boring under the road and providing sewer T's to each property instead of doing four borings. He would like some numbers on this idea.

COMPUTER PROPOSAL

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to purchase the Prism Database program from Freedom Systems at a cost of \$8,095.00; to purchase three Dell desktop computers from Freedom Systems at a cost of \$3,352.17; to purchase three Acer monitors from Freedom Systems at a cost of \$426.72 (if determined to be needed); and to pay \$900 to Korporate Computing for the installation, migration, testing and connection to the server.

CURB / SIDEWALK ORDINANCE

Mr. Pykosh said this ordinance was advertised for the February 13 meeting, which was re-scheduled due to inclement weather. It should be re-advertised. Also some modifications were made to Section 3 after talking with Greg Rogalski.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Curb & Sidewalk Ordinance, and to authorize the re-advertisement.

ZONING ORDINANCE AMENDMENTS

Mr. Pykosh reviewed the proposal prepared by Mr. Rogalski. On page 11, Section 19, there was some language added for signs. A variable section was added to the chart for signs. On page 10 there were design standards added for signs. Page 11 addresses the ownership of signs. Mr. Simmons continues to be concerned with drones and what impact they will have in the future.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to refer the zoning ordinance amendments to the Cumberland County Planning Commission and the Monroe Township Planning Commission; and to authorize the advertisement of the zoning ordinance amendments for a public hearing on April 10.

HEALTH INSURANCE – SECTION 125 PLAN

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to increase the employee copay for health insurance from 1% to 5%, using the cobra rates provided by the insurance company, effective March 1, 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2014-06, which authorizes Monroe Township to adopt a “Cafeteria plan” for employee contributions towards health insurance premiums within the meaning of Section 125 of the Internal Revenue Code of 1986. The health insurance premiums will be deducted from payroll on a pre-tax basis.

NEW BUSINESS

ACT 57 – SEWER CALCULATIONS

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Act 57 calculations proposal.

RECREATION LAND – DEVELOPMENT OF PARKVIEW MEADOWS LOT 1

The Board discussed using the newly acquired recreation land for community gardens, at no cost to the resident. The Board is also still interested in having a memorial with flags.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to designate Karen Lowery to take charge of organizing the community garden project; to determine the need through using the website and advertisement in the Sentinel; to coordinate with Mike Woods, Cumberland Valley Agriculture Department, to provide education; to contact the County Agriculture Extension Office to see what they may be able to help with; and to contact the County Planning Commission as well; and to evaluate the need to drill a well or extend the water service from the Joe Carr complex.

PARKVIEW MEADOWS 2ND APPRAISAL

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to authorize S.W. Barrett to complete the second appraisal for Lot 1 of Parkview Meadows, which the township purchased with grant money from DCNR and County Land Partnership. The cost is \$1,000.

CUMBERLAND COUNTY ADVISORY BOARD

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mr. Castle to serve as Monroe

Township’s representative to the Cumberland County Advisory Board, with Mr. Simmons and Mr. Kehoe being alternates when Mr. Castle is not available.

LIFE INSURANCE / SHORT TERM DISABILITY

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to switch the life insurance and short term disability coverage from Principal to One America Group, through the PMHIC cooperative. This will save the township approximately \$500 per year.

BILLS

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Mr. Pykosh mentioned he talked with people who traveled the roads last week to a baseball game, and the comments were that the roads were horrible until you get into Monroe Township.

Mr. Kehoe said everyone from White Rock is very grateful to the road crew for keeping the roads open.

Mr. Simmons reminded everyone to keep warm, keep shoveling, there will be more snow. He thanked everyone for coming out to the meeting.

Mr. Castle asked for the troops and their families to be remembered. The next meeting is March 13. He offered condolences to the Mike Norris family for the loss of his wife. The trivia question was: “Which President is mentioned in the theme song for “All in the Family”? The answer was: Herbert Hoover. He shared the following saying from Winston Churchill: “We make a living by what we get, but we make a life by what we give”. God Bless America.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to increase the hourly rate for Greg Hertzler by \$2.00.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to give a letter of appreciation to the road crew for their hard work this winter, on behalf of the citizens of Monroe Township. We are blessed to have a talented crew.

Mr. Kehoe asked to see the summary of the allocation of the expenses for the invoices from South Middleton for the plant project. Sue Sunday said it was mentioned at the Municipal Authority meeting last evening that some change orders will be coming since SMTMA has gotten a new engineer. They will be deducting from the costs because it was overdesigned.

Mr. Kehoe thanked everyone for coming out and to be safe going home.

ADJOURN

The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Marjorie E. Metzger
Administrative Assistant