

December 10, 2015
7:00 PM

The regular meeting of the Monroe Township Board of Supervisors was called to order by Chairman Kehoe. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman
A.W. Castle, III, Vice-Chairman
Samuel M. Simmons, III, Supervisor

Michael Pykosh, Solicitor
Greg Rogalski, Zoning Officer
Mark Bruening, Engineer
Karen Lowery, Assistant Secretary

SPEAKERS FROM THE AUDIENCE - None

MONROE PROUD PRESENTATION FOR EDWARD ROGERS

The Board of Supervisors presented Ed Rogers with a Monroe Proud Certificate for his 14 years of service on the Dillsburg Area Municipal Authority Board as a Representative for Monroe Township.

Mr. Kehoe recognizes and appreciates Mr. Roger's service. Townships like ours survive and excel with such high quality volunteers.

Mr. Simmons knew Ed would be good for the job because we needed someone familiar with money matters, figures and bonds. He did a terrific job for Monroe Township and we thank you for all of the work you have done.

Mr. Castle said Ed has been a long time resident and has the township at heart. Thank you for your service.

PLAQUE PRESENTATION FOR SAMUEL SIMMONS

Mr. Kehoe stated that he has served alongside Sam for 4 years and has learned a lot from him, especially that he likes to get to the point and not waste time. Sam has served for 29 years in various capacities, such as, Supervisor, Planning Commission, Dillsburg Authority and Agricultural Security Committee, which he is still on. Sam didn't do any of this for personal gain or personal recognition, he served to support his hometown and his family. His ultimate desire is for Monroe to continue to be a healthy, thriving community for families, and that has driven all of his feelings of what is best for the township. I'm grateful to have served next to Sam, even for this short period of time. And I'm grateful for the insight and community history that he's brought to every subject.

Mr. Castle said that he and Sam go back a long way. Sam has always been actively involved in the township and agriculture. He has provided a lot of great support

and ideas to the Board and always tried to do what was good for the people. From the bottom of my heart I am going to miss you.

Randy Jackson said he was introduced to Sam by a mutual friend in 1983. Sam is a good man. We have not always agreed on everything that has been done, but I know deep in Sam's heart he thought he was doing the best for Monroe Township.

Mark Farrell, on behalf of the Monroe Fire Company, thanked Sam for all of the interaction and support over the years.

Mr. Kehoe read a note Kirk Stoner from the County Planning Commission sent over: I have worked with Sam in various capacities in my 13 years as Director of Planning for Cumberland County. Sam exemplifies public service. He works tirelessly for the benefit of the constituents that he represents. Sam's humble servant attitude allows him to work with practically anyone, regardless of political affiliation, to find solutions that benefit the most people. He has been a joy to work with and a mentor who has shown me what it means to be a public official...not by big talk, but by simple, effective action. On behalf of Cumberland County, thank you Sam for all of your outstanding service!

Mr. Castle added that we forgot a very important person, Sam's wife Sue, who over the years has put up with evening away and phone calls. Sue has always been very supportive and thank you for sharing your husband.

Mr. Kehoe and Mr. Castle present Mr. Simmons with a plaque.

Mr. Simmons thanked Mr. Kehoe, Mr. Castle, and the other Supervisors he served with, the Planning Commission, Dillsburg Authority and the Agriculture Security Board. It has been a pleasure to serve. Although they disagreed on certain things at times, we were able to work it out and make Monroe a better place, which was one of my goals.

APPROVAL OF MINUTES

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors, it was duly RESOLVED to approve the minutes of the November 12, 2015 regular meeting with minor editorial changes.

ROADMASTER REPORT

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Roadmaster's report.

ZONING OFFICER'S REPORT

In addition to the report, Mr. Rogalski stated that PPL is holding a public meeting on December 17th from 6PM to 8PM at the township building to notify residents of a planned project to run transmission lines through the township. This is a mandated upgrade to PPL's system. He has received several calls from concerned residents, but at this time we don't have a lot of information.

Mr. Castle and Mr. Kuhl will attend a public official's information meeting the morning of December 17th.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the Zoning Officer's report.

UNFINISHED BUSINESS

TOWNSHIP MANAGER

Mr. Kehoe stated that several resumes have been received. With the transition of the Supervisor change it would be reasonable to table this until Mr. Kuhl was on board and schedule interview for early January.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to table the manager position.

REVIEW SEWER ACTION PLAN

Mr. Pykosh provided a list of 5 properties that he would like to move forward with to file complaints with the District Justice. He may have another list for January's meeting.

On the motion of Mr. Simmons, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to approved Mr. Pykosh to move forward with filing complaints against the 5 properties listed in the memo.

SMTMA PLANT UPGRADE

Mr. Bruening stated that the latest bill was reviewed and approved.

Mr. Simmons asked if the time frame was still the same. Mr. Bruening said they are to be online in January and have the rest done by May.

Mr. Kehoe added that the Leidigh pump station upgrade is complete. Mr. Bruening said that the work is done, the pumps are operating and SMTMA has been notified.

TOWNSHIP PHONE SYSTEM UPGRADE

Mr. Kehoe stated that there was a kick off meeting last week and installation will be taking place. This will be a savings of \$6,000 per year for the township.

SALT SHED UPDATE

Mr. Bruening stated that there is bracing that needs to be added and they are working on changing the light fixtures due to a long back order time period. He has been in touch with the insurance adjuster and their engineer to review the building code requirements and change order. The insurance company engineer seems to understand the reason for the additional costs to build the salt shed to current code and that we have to pay prevailing wage. He should hear back from the insurance company next week.

Mr. Castle added that he would like to go with LED lights and we need to watch how bright the lights are due to the homes near the salt shed. Mr. Bruening said they have considered both of these requests.

PART TIME PAID FIRE FIGHTER

The township has budgeted to contribute \$40,000 for 2016 to the Fire Company for the paid driver position. According to payroll information recently provided the amount is closer to \$36,000. The township will make the contributions quarterly.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to make quarterly contributions of \$9,000 in January, April, July and October to Monroe Fire Company for the paid driver.

VERIZON TOWER

Mr. Pykosh stated that draft lease has been updated. The amount of the insurance for property damage and bodily injury has been doubled. The annual rental agreed upon is \$21,600 with 3% per year increases. Any cell phone companies added to the tower would pay a \$150 per month rental fee. Verizon would not agree to the add-on companies have the yearly 3% increase, however, a there is a provision in the agreement that the township can negotiate with the add-on companies. Any additional cell phone companies would be required to obtain a license from the township, so we are aware they

are using the tower. Verizon is going to work with Mr. Rogalski on the landscaping needs around the tower.

Mr. Kehoe said the first 10 years of this lease will generate revenue of approximately \$250,000. The Board has talked about being proactive and engaging the neighbors in the tower discussion by holding a public workshop with the neighbors and Verizon. Mr. Pykosh thought this could be good since this will be a 29 year lease. Neighbors could have other questions we haven't thought of.

The Board agreed to hold a Public Workshop on Thursday, January 14, 2016 at 7PM. Mr. Pykosh will contact Verizon. A direct mailer will be sent out to residents within proximity to the cell tower location.

Mr. Kehoe added that Mr. Pykosh has done a good job with this.

Werner Schmidt asked if other tower agreements were all for 29 years. Mr. Pykosh said yes, if the lease was any longer it would be considered a sale of land.

FIRE COMPANY ALARM SYSTEM

Mr. Castle stated that the Mark Farrell provided a quote of \$15,325 from DanaTech for the fire alarm, CCTV and access system. There is no objection to these items, but Mr. Castle asked that Mr. Farrell obtain a breakdown of the quote to start with the fire alarm system and while installing that also install lines for the CCTV that may be needed in the future.

Mr. Kehoe stated that the Fire Company doesn't have in-house smoke or fire alarms. As this project is being evaluated it gives the opportunity to add CCTV and an access system. Prices have been obtained from 3 companies for all 3 of these items. As mentioned, there is \$1,000,000 worth of equipment in that building.

Mr. Farrell stated that the Fire Company has been requesting the fire alarm and security system for some time now. On the recommendation of the security company, but also based on issues around us, as a preventative measure, Mr. Farrell suggested installing the fire system and access system. The cameras on the outside of the building could be an add-on later. He thought DanaTech was very knowledgeable and work with several fire companies and municipalities in the area.

Mr. Castle said Mr. Farrell will look into this so we can move forward with the fire alarms. This item will be tabled until the next meeting

NEW BUSINESS

RESOLUTION 2015-15

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-15 to adopt the 2016 budget of all funds, in the amount of \$7,193,435.00.

RESOLUTION 2015-16

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-16, which reenacts certain taxation ordinances under the local tax enabling act for fiscal year 2016.

RESOLUTION 2015-17

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-17, which levies a .252 mill tax upon all real property and provides for the collection thereof and the rate of compensation for the tax collector for 2016.

Mr. Kehoe added there was no change in the tax rate.

RESOLUTION 2015-18

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-18, which establishes the current street light assessment rates and authorizes Cumberland County to prepare the billing statements.

Mr. Kehoe added there was a 1/3 reduction in the Street Light tax.

RESOLUTION 2015-19

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-19, which establishes the current fire hydrant assessment rates and authorizes Cumberland County to prepare the billing statements.

Mr. Kehoe added there was no change in the tax rate.

RESOLUTION 2015-20

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-20, which levies a .304 mill tax upon all real property for fire service and provides for the collection thereof and the rate of compensation for the tax collector for 2016.

Mr. Simmons added there was no change in the tax rate.

RESOLUTION 2015-21

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-21, which imposes user charges to be collected from the owner of each improved property served or to be served by the sewer system serving the northern service area of Monroe Township; and provides for payment and collection of such user charges.

Mr. Kehoe added there was no change in the quarterly rate.

RESOLUTION 2015-22

Mr. Kehoe stated that there is a \$20 per quarter increase to the Southern Sewer area. It is anticipated that this is the last price increase that has been planned because of the South Middleton Treatment Plant upgrade.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2015-22, which imposes user charges to be collected from the owner of each improved property served or to be served by the sewer system serving the southern service area of Monroe Township, and provides for payment and collection of such user charges.

HUMANE SOCIETY SERVICE AGREEMENT

Mr. Kehoe said that the township has paid \$8,000 over the past 4 years for 59 feral cats to be dropped off at the Humane Society. That is \$135.70 per cat. The fee for dogs are \$122, unless it's a pit bull, which costs \$266. Mr. Kehoe asked if it's possible for the township to not get involved or have an agreement with the Humane Society for feral cats. It seems irresponsible for Monroe Township to pay all of this money for feral cats.

Mr. Simmons believes the township is responsible to have some type of agreement.

Randy Jackson agrees with Mr. Kehoe's thoughts, but believes Mr. Pykosh should look into this further to see what the township is responsible for.

Paul Kiesow, Penn Live reporter, said that he believes Middlesex Township may have washed their hands of handling or helping with feral cats.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Humane Society Agreement.

ROUTE 174 CLOSURE FOR CRAIGHEAD BRIDGE PROJECT

Mr. Kehoe explained that the Cumberland County Planning Department has asked for a letter of recognition of the replacing the Craighead Bridge just off of Route 174 between Boiling Springs and Route 34 and the detour will come partially through Monroe Township.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the letter of recognition to the Cumberland County Planning Department for the Craighead Bridge detour.

LATERAL REPAIR AT 672 DEER ROAD

Mr. Bruening stated there was investigation on Deer Road for possible I&I issues. At 672 Deer Road a root ball was found in the line. Prices have been obtained from two contractors. The lowest was from Jeffrey Wilbur in the amount of \$ 2,600.00. The Municipal Authority aware of the issue and doing the repair.

Mr. Kehoe asked if there was any concern with a tree being removed. Mr. Bruening said the trees actually sit back away from the line, so there will be no tree work. There is not a clean out in this lateral, so one will be added.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to accept Jeffrey Wilbur's proposal of \$2,600 to repair the lateral at 672 Deer Road.

SALT SHED CHANGE ORDER

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to table the Salt Shed Change Order.

BILLS

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to approve the bills as prepared.

STAFF COMMENTS:

Mr. Bruening said we will miss Mr. Simmons. And wished everyone

Mr. Rogalski wished everyone a Happy Holidays.

Mr. Pykosh wished everyone a Merry Christmas. And it been a pleasure working with Mr. Simmons.

Mr. Simmons also wanted to thank the staff he has worked with in the township. You are as good as what your staff is and the lawyers and engineers are great. I have enjoyed myself thoroughly and I will miss you all. It's time to give someone else a chance. Thank you and Merry Christmas.

Mr. Kehoe asked where we are at with the Creek Road and 74 guiderail. Mr. Bruening said he has not been able to meet with PennDot yet.

Mr. Kehoe mentioned at last month's meeting there was talk of notifying Norfolk Southern of the bridge closure/replacement on Leidigh Drive. He asked that the office staff write a letter and send it to Norfolk Southern to make them aware.

Mr. Kehoe asked where we were with giving notification to the Municipal Authority for a 2016 project to evaluate potential feasibility of sale of the sewer system. Ms. Lowery put together a draft and sent it to Mr. Kehoe for review.

Mr. Kehoe asked if the township has heard from any residents who may be interested in serving on the Dillsburg Area Authority as a representative for Monroe Township. Ms. Lowery said no. Mr. Simmons said to put the information in the newsletter.

Mr. Kehoe asked where we stand with Brindle Road. Mr. Bruening said he met with McNaughton and talked about road improvements that need to be made and homes that need to have the storm water systems corrected. McNaughton is to provide a letter to

Mr. Bruening regarding what work they are proposing to do and when they propose to do it. Mr. Bruening did encourage them to wait until spring to do the repairs along Bridle Road and Clouser Road because of the maintenance issues it causes.

Mr. Kehoe wished everyone a very Merry Christmas. We are going to wrap up the last meeting with this current Board and look forward to Mr. Kuhl being sworn in.

Mr. Castle asked everybody to remember our Troops, Police Officers and their families. He wished everyone a Merry Christmas and Happy New Year. The trivia was – Who recorded their first song under the names Tom and Jerry? Answer – Simon & Garfunkle. The quote of the day was “Enjoy the little things, for one day you may look back and realize they were the big things.” – Robert Brault. God Bless America. Welcome Carl and Sam we are going to miss you.

ADJOURN

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Karen M. Lowery,
Assistant Secretary