

January 6, 2014
7:00 PM

The reorganization meeting of the Monroe Township Board of Supervisors was called to order by 2013 Chairman, Mr. Castle. The Pledge of Allegiance was said by all.

ATTENDANCE

Phil Kehoe, Chairman
A.W. Castle, III, Vice-Chairman
Samuel Simmons, III, Supervisor

Michael Pykosh, Solicitor
Marjorie Metzger
Greg Rogalski, Zoning

ELECT:

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of all Supervisors it was duly RESOLVED to select Mr. Philip Kehoe as Chairman of the Board of Supervisors for the year 2014.

On the motion of Mr. Simmons and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to select Mr. Bill Castle as Vice Chairman of the Board of Supervisors for the year 2014

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to retain Marjorie E. Metzger as Administrative Assistant / Secretary/Treasurer for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Rogalski of Pennoni Associates as Zoning Officer and Codes Enforcement for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Robert Hollabaugh of Pennoni Associates as Building Codes Inspector for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Dennis Nailor as Roadmaster for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kent Kerstetter as 1st Assistant Roadmaster for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint John Stamy as 2nd Assistant Roadmaster for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint the Michael Pykosh of the firm of Dethlefs-Pykosh Law Group, LLC as Solicitor for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as civil engineer for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Tim Wargo of the firm of Hoover Engineering as Sewage Enforcement Officer for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Chris Hoover of the firm of Hoover Engineering as alternate SEO for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Barton & Loguidice as Sewer Engineer for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to select F&M as depository for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associate issue driveway permits and do inspections for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associates issue highway occupancy permits and do inspections for 2014.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to have Jeff Wilbur continue with the maintenance for the southern sewer district for 2014.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Cumberland County Tax Bureau to collect the Earned Income Tax and Local Services Tax; and to appoint Marjorie Metzger and Richard Beaty as Representatives to the Board.

SET:

There was a discussion concerning the health insurance rate for 2014. The premium has increased by 4.3%. Insurance is connected to compensation. The Township employees currently pay 1% toward the cost of health insurance. The Board agreed it is time for the rate to be adjusted and agreed the 4.3% increase should be passed on to the employee. The taxpayer cost of health insurance would remain neutral. There are many private employers and governments doing this.

On the motion of Mr. Kehoe, and seconded by Bill, and by unanimous vote of the Supervisors it was duly RESOLVED that the price increase of 4.3% for health insurance through Benecon be incorporated into the employee copay in addition to the existing 1%, contingent upon the figures

being checked and then voted on at the next meeting.

The Cost of Living increase for 2014 is 1.5%. The Board agreed this would be the rate increase for the employees and professionals who have requested an increase.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Solicitor rate for 2014 for Michael Pykosh at \$100.00 per hour. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Engineer as follows for 2014 : Township Engineer hourly - \$120.78; Project Manager - \$102.29; Engineer (all disciplines) - \$96.42; Surveyor - \$93.38; Planner - \$91.53; Technician/Draftsperson - \$65.87; Construction Inspector - \$64.60; 2 Person Survey Crew - \$126.27; 3 Person Survey Crew - \$153.77; Clerical - \$41.99; Mileage - \$.56/mile. Extraordinary expenses are billed at cost + 10%. This represents the 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Zoning Officer, Codes, and Building Inspector as follows for 2014: Certified Building Code official - \$78.51; Zoning Officer - \$95.51; Clerical - \$45.00; and Mileage - \$.56/mile. This represents the 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rates for Jeff Wilbur to provide maintenance services for the southern sewer district as follows: Inspections \$188; Clean wet well baskets every 2 weeks \$370; Service grinder system \$73/hr per man; service grinder system after hours, weekends or holidays \$115.50/hr per man. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rate for the Zoning Hearing Board attorney at \$90.00 per hour. This represents no increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Zoning Hearing Board members hearing rate at \$27.47, which represents the 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Administrative Assistant / Secretary/Treasurer salary at \$54,569.24, \$29.98/hr. for extra meetings, which is a 1.5% increase..

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Assistant Secretary hourly wage at \$19.22/hr., which is a 1.5% increase.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Roadmaster hourly wage at \$26.44/hr., which is a 1.5% increase..

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 1st Assistant Roadmaster hourly wage at \$24.44/hr., which is a 1.5% increase.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 2nd Assistant Roadmaster hourly wage at \$22.27/hr.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the laborers, operators, truck drivers hourly wage at \$21.27/hr. for Lee; and \$17.74/hr. for Greg, which is a 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Grounds/occasional road help hourly wage at \$14.49/hr., which is a 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set the part time office clerk hourly wage at \$12.16, which is a 1.5% increase.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to set mileage reimbursement for employees at \$.56/mile.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the holidays as follows:

New Year's Day	General Election
President's Day	Veteran's Day
Good Friday	Thanksgiving
Primary Election	Day after Thanksgiving
Memorial Day	Christmas
Independence Day	Last working day before Christmas
Labor Day	Last working day before New Year's - Close at noon

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to set the treasurer's bond at 1.5 million coverage with Selective Insurance, through Kocman Insurance agency, at a cost of \$1,000.

SELECT:

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors present it was duly RESOLVED to appoint Scott Schminky as Emergency Management Director.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the

Supervisors it was duly RESOLVED to appoint Jonathan Anschutz as Assistant Emergency Management Director.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Dave DeNicholas Nelson to a 5 year term on the Planning Commission.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Cathie Fartely to a 5 year term on the Recreation Board.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Gary Neights to a 3 year term on the Zoning Hearing Board.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Cass Gibson to a 2 year term as the Zoning Hearing Board Alternate.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Harold Stoneberger to a 5 year term on the Municipal Authority.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Jeremy Zeigler as the Fire Marshal.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mike Mixell as the interim Assistant Fire Marshal.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by majority vote of the Supervisors it was duly RESOLVED to appoint Joe McCorkel to a 5 year term on the Uniform Construction Code Appeals Board.

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Richard Beaty to serve as Chairman of the Vacancy Board .

RESOLUTIONS SETTING FEES:

Resolution 2014 - 02

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2014-02, the General Fee Schedule.

Resolution 2014-03

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the

Supervisors it was duly RESOLVED to adopt Resolution 2014-03, the Uniform Construction Code fee schedule.

Resolution 2014-04

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2014-04, the Sewage Enforcement fee schedule.

ADJOURN

The Reorganization meeting was concluded at 7:25 PM.

Respectfully submitted,

Marjorie E. Metzger
Administrative Assistant