

January 3, 2012  
7:00 PM

The reorganization meeting of the Monroe Township Board of Supervisors was called to order by 2011 Chairman, Mr. Simmons. The Pledge of Allegiance was said by all.

ATTENDANCE

Samuel M. Simmons, III, Chairman  
A.W. Castle, III, Vice-Chairman  
Phil Kehoe, Supervisor

Michael Pykosh, Solicitor  
Marjorie Metzger  
Mark Bruening, Engineer  
Greg Rogalski, Zoning

ELECT:

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of all Supervisors it was duly RESOLVED to select Mr. Samuel Simmons as Chairman of the Board of Supervisors for the year 2012.

On the motion of Mr. Simmons and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to select Mr. A.W.. Castle, III as Vice Chairman of the Board of Supervisors for the year 2012

On the motion of Mr. Simmons, and seconded by Mr. Castle, and by unanimous vote of the Supervisors it was duly RESOLVED to retain Marjorie E. Metzger as Administrative Assistant / Secretary/Treasurer for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Greg Rogalski of Pennoni Associates as Zoning Officer and Codes Enforcement for 2012.

On the motion of Mr. Castle, and seconded by Mr. Simmons, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Robert Hollabaugh of Pennoni Associates as Building Codes Inspector for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Kent Kerstetter as Roadmaster for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Dennis Nailor as 1<sup>st</sup> Assistant Roadmaster for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint the Michael Pykosh of the firm of Dethlefs-Pykosh Law Group, LLC as Solicitor for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of the firm of Remington, Vernick &

Beach as civil engineer for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mike Higgins as Sewage Enforcement Officer for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint David Morrow and Tim Wargo of the firm Hoover Engineering as alternate SEO's for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Bruening of Remington, Vernick & Beach as Sewer Engineer for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to select F&M as depository for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associate issue driveway permits and do inspections for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Greg Rogalski of Pennoni Associates issue highway occupancy permits and do inspections for 2012.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to have Jeff Wilbur continue with the maintenance for the southern sewer district for 2012.

SET:

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Solicitor rate for 2012 for Michael Pykosh at \$100.00 per hour.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Engineer as follows for 2012, which is a 2% increase: Township Engineer hourly - \$119.00; Project Manager - \$100.78; Engineer (all disciplines) - \$95.00; Surveyor - \$92.00; Planner - \$90.18; Technician/Draftsperson - \$64.90; Construction Inspector - \$63.65; 2-Man Survey Crew - \$124.40; 3-Man Survey Crew - \$151.50; Clerical - \$41.37; Mileage - \$.555/mile. Extraordinary expenses are billed at cost + 10%.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the hourly rates for the Zoning Officer, Codes, and Building Inspector as follows for 2012: Certified Building Code official - \$77.35; Zoning Officer - \$94.10; Clerical - \$42.85; and Mileage - \$.555/mile. This is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rates for Jeff Wilbur to provide maintenance services for the southern sewer district as follows: Inspections \$188; Clean wet well baskets every 2 weeks \$370; Service grinder system \$73/hr per man; service grinder system after hours, weekends or holidays \$115.50/hr per man. This represents no increase in fees.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the rate for the Zoning Hearing Board attorney at \$90.00 per hour.

On the motion of Mr. Dwyer, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Zoning Hearing Board members hearing rate at \$27.06, which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Administrative Assistant / Secretary/Treasurer salary at \$53,235.00, \$29.25/hr for extra meetings, which is a 2% increase..

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Assistant Secretary hourly wage at \$18.75/hr., which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Roadmaster hourly wage at \$25.79/hr., which is a 2% increase..

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the 1<sup>st</sup> Assistant Roadmaster hourly wage at \$23.84/hr., which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the laborers, operators, truck drivers hourly wage at \$20.75/hr. for John & Lee; and \$17.31/hr. for Greg, which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the Grounds/occasional road help hourly wage at \$14.14/hr., which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the part time office clerk hourly wage at \$11.86, which is a 2% increase.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the sewer inspectors rates at \$35.00 for each new connection; additional inspections at \$15.00; and the hourly rate at \$10.99.

On the motion of Mr. Kehoe, and seconded by Mr. Castle, and by unanimous vote of the

Supervisors it was duly RESOLVED to set mileage reimbursement for employees at \$.555/mile.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the holidays as follows:

New Year's Day	General Election
President's Day	Veteran's Day
Good Friday	Thanksgiving
Primary Election	Day after Thanksgiving
Memorial Day	Christmas
Independence Day	Last working day before Christmas
Labor Day	Last working day before New Year's - Close at noon

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to set the treasurer's bond at 1.5 million coverage with Selective Insurance, through Kocman Insurance agency, at a cost of \$1,000.

SELECT:

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors present it was duly RESOLVED to appoint Jonathan Anschultz as Emergency Management Director.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Scott Schminky as Assistant Emergency Management Director.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Sheldon Brymesser to a 5 year term on the Planning Commission.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Eric Long to a 5 year term on the Recreation Board.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Rich Moore to a 3 year term on the Zoning Hearing Board.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Cass Gibson to a 2 year term as the Zoning Hearing Board Alternate.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Russ Ogle to a 5 year term on the Municipal Authority.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Devin Flickinger as Fire Marshal.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Mark Farrell as Assistant Fire Marshal.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by majority vote of the Supervisors it was duly RESOLVED to appoint Doug Stouffer to a 5 year term on the Uniform Construction Code Appeals Board.

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to appoint Richard Beaty to serve as Chairman of the Vacancy Board .

#### RESOLUTIONS SETTING FEES:

##### Resolution 2012 - 02

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2012-02, the General Fee Schedule.

##### Resolution 2012-03

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2012-03, the Uniform Construction Code fee schedule.

##### Resolution 2012-04

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adopt Resolution 2012-04, the Sewage Enforcement fee schedule.

#### ADJOURN

On the motion of Mr. Castle, and seconded by Mr. Kehoe, and by unanimous vote of the Supervisors it was duly RESOLVED to adjourn the Reorganization meeting at 7:15 PM.

Respectfully submitted,

Marjorie E. Metzger  
Administrative Assistant